

**Westmoreland Town Board
Regular Meeting
July 13, 2026**

Supervisor Charles Hebbard called this regular meeting to order at 6:00 pm on July 13, 2026. Present at this meeting were Councilpersons Burton Seymour, Jr., Randy Rundle, and Peter Smith. Also present were Highway Superintendent Russell Young, Sole Assessor Holly Osterhoudt, Attorney Mitchell Whittaker, Tax Collector Margaret Leone, and one (1) audience member. Absent from this meeting were Councilperson Kirk Donley and Codes Enforcement Officer Fred Fox, Jr.

Supervisor Hebbard asked all to stand for the Pledge of Allegiance.

Supervisor Hebbard then recessed the regular meeting to allow comments from the floor, but no one wished to speak at this time.

Highway Superintendent Russell Young submitted the following report:

- June 30th was last day for brush until fall unless we have a storm
- Guys are prepping roads for next year paving
- The Town of Marshall let us bring over a mountain of brush and they burned it. As of 6-30-26 we have no brush here
- The sign crew is updating a lot of signs throughout the town
- Been in contact with Seneca Striping and the town is on their list
- Highway Dept shut down the week after the 4th of July

Russell asked for board permission to purchase sand from Poland Sand & Gravel. The price has increased by \$0.60 per yard, bringing the total to \$15.60 per yard.

162 Councilperson Rundle advanced a motion to allow sand delivery from Poland Sand & Gravel. Councilperson Seymour seconded the motion. All Board members present voted AYE and the motion was declared carried.

Sole Assessor Holly Osterhoudt reported:

The roll should be ready for download tomorrow. Once downloaded, she will share updated addresses and homeowner information with the codes department and begin work on 2027 valuations.

Codes Enforcement Office Fred Fox Jr. submitted the following report:

Complaints

4-15-19 5845 Scadden Rd. Violation notice sent for junk and debris on the entire property (scrap metal, demolished trailer etc...) property maintenance on the house, garbage & junk vehicles. Order to Remedy Date 5-21-19.

3-9-20 Spoke with deceased owner's son, Brian Grant. Going to work with him on cleaning up property. He has already started. Photo(s) taken 3-12-20.

11-23-21 Re-Checked property. Vast improvement noted from initial inspection. Re-cited under Brian Grants name with an OTR date set for June 1, 2022.

7-12-22 Re-Checked progress still being made. Have to track down owner again, phone numbers I have are disconnected.

10-23-23 inspected property. high grass made it hard to view. Majority of junk and debris from initial violation notice was abated. To date no contact with owner's son, Brian Grant.

4-14-25 Clean up progress being made. Still no contact with owner's son. Spoke with tenant.

11-18-25 re-wrote son because new load of j/d on site. OTR 12-16-25. No progress.

3-10-26 Spoke with Brian Grant at the property. He was working on clean up when I arrived. I advised Grant that he has until end of April to show a substantial improvement or we are sending him to court.

4-28-26 Some improvement not substantial. I will be drafting court paperwork. 5-12-26 Court paperwork mailed out. 5-13-26 Appearance Ticket issue to defendant. Court date set

for 7-1-26.

10-11-22 (6000) Greenway-Lowell Rd. Notice of violation written for unsafe structure and junk and debris. Building placarded for unsafe structure (foundation wall). OTR set for 11-8-22. 11-8-22 No progress made. Preparing paperwork for court. 11-15-22 Court paperwork filed. Court date set for 12-7-22. 12-6-22 No contact with owner as of this date. 12-20-22 I have to file court paperwork after the 1st of the year.

6-4-24 Sent a certified letter requesting owner to contact our office immediately upon receiving the letter. 6-26-24 Certified letter was received, no contact from owner to date. 7-9-24 Court paperwork submitted and mailed certified letter. Court date set for 8-28-24. 8-28-24 Owner appeared in court. Progress made on clean up. On site inspection set for 9-3-24. Adjourned until 10-23-24. 10-23-24 Clean up is done, adjourned until April 2025 to finish structural repairs on the building. 6-4-25 updated court owner has contractor and is should be starting repairs in June. Next court date 9-24-25. Court adjourned to 11-19-25. 11-19-25 Repairs have begun about 90% complete. Adjourned until 1-28-26 to have work complete and building permit closed out. Adjourned to resolve contractor error.

3-19-24 6645 Cooper St. Notice o- violation & posted unfit/unsafe written for partial collapsed building. OTR to have demolition permit set for April 19, 2024. 9-10-24 mailed final notice with OTR set for 9-24-24. Set for court 11-13-24. Owner did not show. Adjourned until 1-8-25. 11-19-24 emailed court paperwork to a process server per town attorney. 11-26-24 Owner has been served by process server. 1-8-25 Case is put on hold. Owner is deceased and Greg Mattacola will try and reach out to the attorney for the estate.

6-11-24 4741 French Rd. Notice of violation written for property maintenance issues with an order to remedy set for 7-30-24. 7-22-25 emailed violation notice with new violations to current property management company. 6-8-26 Spoke with new owner. Mowing should be complete 6-11-26.

7-23-24 6368 Rte. 5. Notice of violation written for property maintenance issues with an order to remedy set for 8-27-24. 9-24-24 majority of the work is complete.

9-2-25 6385 Rte. 26. Vacant House. Notice of violation written for roof damage from where a tree had previously fallen on house. OTR set for 10-7-25. 1-20-26 cited new owner of record with an OTR set for 5-31-26. 6-2-26 Spoke with new owner, plans to repair or demolish house starting end of summer.

9-23-25 5731 Eureka Rd. Perkosky. Notice of violation written for j/d, j/v and roof damage. OTR set for 11-4-25. 1-6-26 two of the three violations have been corrected. Extending until mid June to finish roof.

11-18-25 5776 Rte. 26 Corteaux. Notice of violation written for j/d. OTR set for 12-16-25. No Progress. 4-7-26 No Progress. 6-9-26 Abated.

11-18-25 5987 Rte. 26 Parker. Notice of violation written for j/d. OTR set for 12-16-25. No Progress. 4-7-26 No Progress.

2-17-26 4611 Rte. 233 Reece. Fire to detached garage. Letter sent to contact Pat with plan and to apply for applicable permits.

4-14-26 5781 Rte. 233. Richard Storey. Notice of violation written for house unfit/unsafe. OTR set for 6-2-26 to have plan (repair or demolish) and permit obtained. 4-21-26 Placard affixed to the property. 6-2-26 no contact with owner to date.

5-12-26 7611 Acee Rd. Pashkovets. Notice of violation written for j/v, j/d with OTR set for 6-9-26. 6-9-26 Abated.

5-19-26 4741 French Rd. Owens Vacant House. Notice of violation written for high grass. OTR set for 6-2-26. 6-2-26 Front mowed Rear not. Called left message with new management company, waiting on call back. 6-8-26 spoke with new owner, mowing scheduled for 6-11-26.

5-26-26 Skinner Rd Tax ID 301.000-2-51. Notice of violation written for multiple inoperable vehicles with OTR set for 6-16-26. 6-16-26 Progress made down to one more to be registered or removed.

6-2-26 36 Martin Dr. White. Notice of violation written for high grass. OTR set for 6-9-26. No Progress. Owner deceased.

6-2-26 43 Martin Dr. Wuest. Notice of violation written for high grass. OTR set for 6-9-26. No progress.

1203 Fire Prevention Inspections:

2-26-25 6541 Rte 5 Hill Top Repair. OTR set for 3-19-25.

8-19-25 7105 Norton Ave. Skenandoa Golf Club. Notice of violation written with OTR set for 9-16-25. 9-16-25 one violation has been abated, two remain.

9-23-25 7314 E Main St. 4 fam Yong. OTR set for 1-12-25. Extend to end of Feb 2026. Extend to end of April.

4-7-26 6333 Rte. 233. Patrick Heating. Notice of violation written with OTR set for 4-28-26. 4-28-26 one violation abated, one not complete.

6-16-26 5549 Rte. 233 R B Humphreys. Notice of violation written with OTR set for 7-7-26. 7-7-26 ABATED.

6-16-26 6168 Rte. 233 MBCL. Notice of violation written with OTR set for 7-7-26. 7-7-26 ABATED.

6-23-26 5353 Rte. 233 Five Star Landscaping. Notice of violation written with OTR set for 7-13-26.

6-23-26 5211 Rte. 233. Hot off the Brick. Notice of violation written with OTR set for 7-13-26.

6-30-26 5540 Rte. 233 Dan Spaven Woodworks. Notice of violation written with OTR set for 7-13-26.

6-30-26 5319 Rte. 233 Stewart's Shops. Notice of violation written with OTR set for 7-13-26.

Building Inspections: By Pat Baron, Building Inspector

Month	Jun-26	Westmoreland Town Board: Building Permits/ Septic Systems Monthly Report					
Date	NO.	Last Name	First Name	Address	Tax Map ID #	Type Of Permit	Fee Paid
6/3/2026	2026-48	LUSCZYNSKI	SAMUEL	7311 E MAIN ST		FENCE	\$ 30.00
6/3/2026	2026-49	LONGO	JASON	7587 HUMPHREY RD		PORCH	\$ 75.00
6/3/2026	2026-50	DELONG	MARK	5311 STOP 7 RD		AG POOL	\$ 35.00
6/3/2026	2026-51	HYDE	MARY BETH	7445 E MAIN ST		FENCE	\$ 30.00
6/9/2026	2026-52	MURLING	PATRICK	5230 ALBRECHT RD		TRUSS ID/ 1 FAMILY SEPTIC	\$ 483.00
6/9/2026	2026-9994	MURLING	PATRICK	5230 ALBRECHT RD		VARIANCE	\$ 75.00
6/9/2026	2026-53	SCHREPPPEL	DOUGLAS	30 TINDALL MNR		GABLE ROOF	\$ 75.00
6/9/2026	2026-54	CARAHER	ANTHONY	6185 COOPER ST		POLE BARN	\$ 160.00
6/9/2026	2026-9993	CUNNINGHAM	ROBERT	7096 NYS RT 5		COMMERCIAL STORAGE	\$ 150.00
6/16/2026	2026-55	EVANS	ROBERT	5593 BARTLETT RD		AG POOL & FENCE	\$ 65.00
6/16/2026	2026-56	JOSEPH	GEORGE	4741 RT 233		PICNIC PAVILION	\$ -
6/16/2026	2026-57	ARMSTRONG	TYLER	5518 STATE RT 26		FRONT PORCH	\$ 75.00
6/16/2026	2026-58	LICARI	SALVATORE	189 SEYMOUR LN		SEPTIC/GARAGE/1 FAMILY/BREEZEWAY	\$ 748.00
6/23/2026	2026-9992	LUMEN		5908 LOWELL RD		SITE PLAN MOD	\$ 100.00
6/23/2026	2026-59	GOETZ	EARLENE	6527 LOWELL RD		PORCHES	\$ 75.00
6/23/2026	2026-60	ELLIOT	AUSTIN	5095 TUDMAN RD		POOL DECK	\$ 40.00
6/23/2026	2026-61	HILTS	BRADLEY	5254 OLD ONEIDA RD		1 FAMILY SEPTIC	\$ 526.00
6/30/2026	2026-62	MAXAM	EDWARD	7263 STATE RT 5		PERMIT RENEWAL	\$ 20.00
6/30/2026	2026-63	HULL	TOM	5309 MOORE RD		FENCE/DECK	\$ 167.00
6/30/2026	2026-64	WILSON	RACHEL	6950 O'BRIEN RD		DEMO BARN	\$ 50.00
							\$ 2,979.00

Water Plant Operator Ted Flint submitted the following report:

Westmoreland Water District

- Completed monthly & quarterly sampling requirements - no issues.
- Performed several UFPO dig requests.
- Working with Dodson & Associates in getting our Emergency valves repaired at the corner of Rt. 233 & South St. It looks like this work will be performed in July.
- Hydrant flushing will be scheduled for August and notices will be sent out.

Tindall Corners Water District

- Completed monthly & quarterly sampling requirements - no issues.
- Performed several UFPO dig request.
- Hydrant flushing will be scheduled for August and notices will be sent out.

Spencer Settlement Water District

- Completed monthly & quarterly sampling requirements - no issues.

- Hydrant flushing will be scheduled for August and notices will be sent out.

Water Plant Operator Ted Flint would like to purchase a new metal detector for \$1,300. Supervisor Hebbard recommends splitting the cost between Tindall & Westmoreland Water Districts.

Councilperson Rundle noted that UDig late fees have reached \$104 and emphasized the need for quicker response times. Jack Johnson is scheduled for late July or early August to perform a GPS overlay of the water districts, providing an updated map of hydrant locations for approximately \$1,500.

Reading Center Clerk Sarah Snyder submitted the following report:

- For the month of June we had 77 visitors
- We checked out 92 items in the Reading center, filled 81 holds for library users within the Mid-York Library System, provided 33 e-book, 25 audiobooks, and 12 e-magazine checkouts for a total of: 243 Items circulated from The Reading Center.
- We began our Summer Reading Initiative. Any children or teens that come in can enter their name in a drawing to win a prize basket at the end of summer. The basket will include a gift card to the Marquee Movie Cinema in New Hartford. Name entry's can go in the pot multiple times, anytime the child or teen stops in.
- Our park passes are available to borrow by library card, The Empire Pass for NYS Parks, Fort Rickey Park Pass, and the Adirondack Experience Park Pass. Stop in for more information on these passes, and others provided within the Mid-York Library System.

Supervisor Hebbard states that a faulty furnace board caused the air conditioning to stay running at 62 degrees. Mr. Bentley identified the issue and has ordered a replacement part; the system is currently running on a temporary fix.

Town Attorney Mitchell Whittaker submitted the following report:

During June, I completed the following professional services on behalf of the Town of Westmoreland:

- Researched and discussed with Supervisor Hebbard whether the Town could donate to/reimburse volunteers who worked with Hometown Heroes to hang banners around town
- Reviewed our new Animal Control Agreement with the Town of New Hartford, the supervisor signed it, and we returned it to New Hartford to be countersigned
- Attended the monthly meeting of the Town Board

Town Attorney Whittaker announced his resignation, and recommended a potential successor.

Town Clerk Anna C. Storey submitted the following report:

- In June, the Town Clerk's office sold four (4) new dog licenses and renewed twenty-eight (28) dog licenses, for \$259.00.
- On June 30, 2026, renewal notices were sent out for forty-one (41) dog licenses due in July 2026. Late renewal notices were sent out for May's overdue licenses, totaling ten (10).
- There were five (5) fishing licenses and one (1) lifetime license sold in June totaling \$465.00.
- There were two (2) marriage licenses sold in June for \$80.00.
- There were fourteen (14) building permits issued in June for \$897.00, three (3) septic permits for \$1,757.00, and three (3) ZBA referrals for \$325.00. Four (4) fire inspections were conducted, totaling \$300.00. One (1) genealogy search took place for \$22.00 and one (1) peddler's permit was issued for \$50.00. Twenty-nine (29) certified copies were requested for \$290.00.
- Ten (10) permanent and temporary accessible parking permits were issued or renewed during the month.
- Total disbursements from the Town Clerk, Codes and Building Departments were as follows:
 - PAID TO SUPERVISOR FOR GENERAL FUND 3,899.88
 - PAID TO NYS DEC FOR DECALS 456.12
 - PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM 44.00
 - PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES 45.00

Checks Received:

1. Westmoreland Central School Dist. May		\$16,456.70
2. Bank of Utica	Certificate Interest Check	\$2,484.00
3. Howington LLC	Culvert Install	\$500.00
4. Westmoreland Town Clerk	June Funds	\$1,782.15
5. Town of Westmoreland	Gas for Park	\$58.80
6. COCVAC	May 2026	\$5,121.98
7. Stanwix Heights VFD INC	Fuel for May	\$279.36
8. Clark Mills Fire District		\$540.43
9. Gomez	Donation to Reading Center	\$1,000.00
10. Vannicola	Pavilion	\$125.00
11. Westmoreland Union Cemetery Association	Fuel 6/1/26	\$201.69
12. Mohawk Valley Abstract	Water Search	\$20.00
13. Westmoreland Justice Court	May 2026 Court Funds	\$9,444.00

Communications Received:

1. Letter in Memory of Margery Mahanna
2. Comp Alliance June Newsletter
3. City of Rome Notice of Intent
4. National Rural Water Association
5. Letter from Sue Gardinier
6. MVEDD July Newsletter
7. Charter Communications Franchise Renewal Resolution

Oriskany Creek Watershed Committee Representative Roger Potenski reported that The OCWC does not meet in June, July or August.

Board Comments:

- **Animal Control Agreement:** Supervisor Hebbard states that the agreement with the Town of New Hartford is finalized. While their facility is not yet operational, it will eventually serve as the town's primary shelter for dogs and cats.
- **Hometown Heroes:** Attorney Whittaker advised that the town cannot legally reimburse the Hometown Heroes group for gas or expenses related to hanging banners due to restrictive state legislation regarding direct monetary donations.
- **Dog Control Officer:** Supervisor Hebbard tells the board that the previous lead candidate stopped responding to the town. Sue Gardner continues to handle administrative duties and emergency housing but cannot pick up dogs.
- **New Compensation Structure:** The board discussed a new pay structure for a future Dog Control Officer, including a \$300 monthly stipend, \$75 to \$100 per incident fee, and standard mileage.
- **Data Center Moratorium:** Councilperson Seymour raised concerns about the rapid growth of data centers in rural areas, citing issues with noise, high water usage, and potential 400-600% increases in residents' power bills. The board agreed to research and move toward a moratorium to protect the town.
- **Town Park Improvements:** Councilperson Rundle requested estimates for painting the flagpoles at the library and town hall. He also advocated for pouring a concrete floor in the pole building at the town park to prevent animal infestations; the Supervisor agreed to seek quotes.
- **Speed Limit Resolutions:** The board reviewed resolutions to request a 45 mph speed limit on segments of Route 233, Main Street, and roads leading to Eureka and Sutliff. The Town Clerk will sign and submit the paperwork to the state.
- **HVAC Project:** Delta engineers reviewed the proposal from Dave Collis. Councilperson Rundle expressed concern that the proposed boiler "should be" sufficient rather than "will be" sufficient. Supervisor Hebbard will follow up with Collis to ensure the unit meets the town's specific needs before starting the 30-day project.
- **Donation:** The board acknowledged a \$1,000 donation from Dawn Gomez to the reading center in memory of Margaret Mahanna and prepared a formal thank-you letter for all members to sign.

Discussion continued from previous meetings regarding accept online tax payments, and which company to use for this program. Tax Collector Leone recommends partnering with Williamson's Law Book, as this is the company she uses for the tax accounting software currently. Williamson's is also used by the the Bookkeeper and Town Clerk's departments.

163 Councilperson Smith advanced a motion to approve Williamson's Law Book for online tax payment software. Councilperson Rundle seconded the motion. All Board members present voted AYE and the motion was declared carried.

164 Councilperson Seymour advanced a motion to approve and place on file the Supervisor, Town Clerk and Codes Reports for June 2026. Councilperson Smith seconded the motion. All Board members present voted AYE and the motion was declared carried.

165 Councilperson Rundle advanced a motion to approve and place on file the minutes of the Regular Meeting June 8, 2026. Councilperson Smith seconded the motion. All Board members present voted AYE and the motion was declared carried.

166 Councilperson Smith advanced a motion to approve and order paid the vouchers of the General fund, vouchers #190 through #225, which total \$15,259.29. Councilperson Seymour seconded the motion. All Board members present voted AYE and the motion was declared carried.

167 Councilperson Rundle advanced a motion to approve and order paid the claims of the Highway fund, vouchers #130 through #152, which total \$48,084.49. Councilperson Smith seconded the motion. All Board members present voted AYE and the motion was declared carried.

168 Councilperson Seymour advanced a motion to approve and order paid the claims of the water districts as follows:

Tindall Water District	vouchers #11	which totals	\$30.00
Westmoreland Water District	vouchers #49-54	which totals	\$1,920.48
Spencer Settlement Water District	vouchers #9-10	which totals	\$787.77

Councilperson Smith seconded the motion. All Board members present voted AYE and the motion was declared carried.

Supervisor Hebbard stated the next Regular Meeting will be held Monday, August 10, 2026 at 6:00pm.

Supervisor Hebbard paused the regular meeting to allow comments from the floor.

There being no one wishing to address the Board, Supervisor Hebbard reconvened to the regular session and asked for a motion to enter into executive session.

169 Councilperson Smith advanced a motion to recess the meeting and enter into executive session regarding a personnel matter. Councilperson Rundle seconded the motion. All Board members present voted AYE. Supervisor Hebbard declared the motion carried and entered into executive session at 6:46pm.

The board came out of executive session at 7:08 pm.

170 Councilperson Rundle advanced a motion to adjourn. Councilperson Smith seconded the motion. All Board members present voted AYE and the motion was declared carried.

Respectfully submitted,
Anna C. Storey
Town Clerk