

**Westmoreland Town Board
Regular Meeting
March 9, 2026**

Supervisor Charles Hebbard called this regular meeting to order at 6:00 pm on March 9, 2026. Present at this meeting were Councilpersons Burton Seymour Jr., Kirk Donley, Randy Rundle, and Peter Smith. Also present were Highway Superintendent Russell Young, Sole Assessor Holly Osterhoudt, Codes Enforcement Officer Fred Fox, Jr., Attorney Mitchell Whittaker and seven (7) audience members. Absent from this meeting was Tax Collector Margaret Leone.

Supervisor Hebbard asked all to stand for the Pledge of Allegiance.

Supervisor Hebbard then recessed the regular meeting to allow comments from the floor.

Todd Kogut and his associate from Delta Engineers presented to the board a proposal for construction of a new storage building and renovations to the current highway garage. They discuss the difference between raising the roof and replacing the roof. Councilperson Seymour states that the board would want to look at different options for construction, heating, size, and timeline. Councilperson Smith has questions about the process of working with Delta on the project. Delta Engineering can also help providing information for grant applications.

Councilperson Rundle addresses the current condition of the garage. There is not enough space to work on the trucks inside. Highway Superintendent Young reiterates the importance of having room IN the garage so the employees aren't working on the trucks in the frigid cold.

There being no one else wishing to address the board at this time, Supervisor Hebbard reconvened to the regular session.

Highway Superintendent Russell Young submitted this report:

- Guys been working on landscape trailer, fixing fenders and painting the box
- Guy's been busy plowing and sanding been getting a lot of ice.
- We're bringing in the sweeper, changing out all the flats on the broom

Sole Assessor Holly Osterhoudt submitted the following report:

Exemptions are all in and being processed for the tentative roll which will be submitted to Oneida County the first week of April. Once submitted to the County, no monetary changes can be made to the 2026 assessment roll without involvement of the Board of Assessment Review. Sales, address changes and non-monetary changes can still be made. If you have any questions or concerns, please call 315-853-8001 ext.8

Councilperson Smith asks Sole Assessor Osterhoudt for an update on the new VA Exemptions. She is still waiting for further instruction from the Assessor's Association.

Codes Enforcement Office Fred Fox Jr. submitted this report:

Complaints

4-15-19 5845 Scadden Rd. Violation notice sent for junk and debris on the entire property (scrape metal, demolished trailer etc....) property maintenance on the house, garbage & junk vehicles. Order to Remedy Date 5-21-19.

3-9-20 Spoke with deceased owner's son, Brian Grant. Going to work with him on cleaning up property. He has already started. Photo(s) taken 3-12-20.

11-23-21 Re-Checked property. Vast improvement noted from initial inspection. Re-cited under Brian Grants name with an OTR date set for June 1, 2022.

7-12-22 Re-Checked progress still being made. Have to track down owner again, phone numbers I have are disconnected.

10-23-23 inspected property. high grass made it hard to view. Majority of junk and debris from initial violation notice was abated. To date no contact with owner's son, Brian Grant.

4-14-25 Clean up progress being made. Still no contact with owner's son. Spoke with tenant.

11-18-25 re-wrote son because new load of j/d on site. OTR 12-16-25. No progress.

10-11-22 (6000) Greenway-Lowell Rd. Notice of violation written for unsafe structure and junk and debris. Building placarded for unsafe structure (foundation wall). OTR set for 11-8-22. 11-8-22 No progress made. Preparing paperwork for court. 11-15-22 Court paperwork filed. Court date set for 12-7-22. 12-6-22 No contact with owner as of this date. 12-20-22 I have to file court paperwork after the 1st of the year.

6-4-24 Sent a certified letter requesting owner to contact our office immediately upon receiving the letter. 6-26-24 Certified letter was received, no contact from owner to date.

7-9-24 Court paperwork submitted and mailed certified letter. Court date set for 8-28-24.

8-28-24 Owner appeared in court. Progress made on clean up. On site inspection set for 9-3-24. Adjourned until 10-23-24. 10-23-24 Clean-up is done, adjourned until April 2025 to finish structural repairs on the building. 6-4-25 updated court owner has contractor and is should be starting repairs in June. Next court date 9-24-25. Court adjourned to 11-19-25. 11-19-25 Repairs have begun about 90% complete. Adjourned until 1-28-26 to have work complete and building permit closed out. Adjourned to resolve contractor error.

3-19-24 6645 Cooper St. Notice o- violation & posted unfit/unsafe written for partial collapsed building. OTR to have demolition permit set for April 19, 2024. 9-10-24 mailed final notice with OTR set for 9-24-24. Set for court 11-13-24. Owner did not show. Adjourned until 1-8-25. 11-19-24 emailed court paperwork to a process server per town attorney. 11-26-24 Owner has been served by process server. 1-8-25 Case is put on hold. Owner is deceased and Greg Mattacola will try and reach out to the attorney for the estate.

6-11-24 4741 French Rd. Notice of violation written for property maintenance issues with an order to remedy set for 7-30-24. 7-22-25 emailed violation notice with new violations to current property management company.

7-23-24 6368 Rte. 5. Notice of violation written for property maintenance issues with an order to remedy set for 8-27-24. 9-24-24 majority of the work is complete.

4-22-25 7301 E Carter Rd (on County Seat Rd). Notice of violation written for junk and debris and for unlawful accessory structures. Order to remedy set for 5-27-25. 4-29-25 Owner spoke with Pat regarding permit for structures.

7-8-25 43 Martin Dr. Scalzo/Wuest. Notice of violation written for junk and debris with OTR set for 7-22-25. 7-22-25 No progress. 9-2-25 no progress. Start Court paperwork. Court date set for 10-8-25. 10-8-25 Defendant failed to show. Adjourned for 11-19-25. 11-19-25 Defendant's first appearance. Progress made on clean up. Adjourned until 12-17-25 to have clean up completed. Adjourned has contract with garbage company now. 2-25-26 Defendant has dumpster on site now with contract in hand. Adjourned until 4-1-26.

8-5-25 6215 Cooper St. Crane. Notice of violation written for demolition w/o permit and j/d. OTR set for 8-19-25.

9-2-25 6385 Rte. 26. Vacant House. Notice of violation written for roof damage from where a tree had previously fallen on house. OTR set for 10-7-25. 1-20-26 cited new owner of record with an OTR set for 5-31-26.

9-23-25 5731 Eureka Rd. Perkosky. Notice of violation written for j/d, j/v and roof damage. OTR set for 11-4-25. 1-6-26 two of the three violations have been corrected. Extending until mid-June to finish roof.

11-18-25 5776 Rte. 26 Corteaux. Notice of violation written for j/d. OTR set for 12-16-25. No Progress.

11-18-25 5987 Rte. 26 Parker. Notice of violation written for j/d. OTR set for 12-16-25. No Progress.

2-17-26 4611 Rte. 233 Reece. Fire to detached garage. Letter sent to contact Pat with plan and to apply for applicable permits.

1203 Fire Prevention Inspections:

2-26-25 6541 Rte 5 Hill Top Repair. OTR set for 3-19-25.

8-19-25 7105 Norton Ave. Skenandoa Golf Club. Notice of violation written with OTR set for 9-16-25. 9-16-25 one violation has been abated, two remain.

9-23-25 7314 E Main St. 4 fam Yong. OTR set for 1-12-25. Extend to end of Feb 2026. Extend to end of April.

10-7-25 7286 W Main St. Westmoreland Methodist Church. Notice of violation written with OTR set for 11-18-25. Extended

1-27-26 6201 Rte 233 Burdick Excavating. Notice of violation written with OTR set for 3-10-26.

2-3-26 7296 W Main St. Nice & Easy. Notice of violation written with OTR set for 3-9-26.

2-9-26 5475 Rte. 233. Paige Realty. No Violations.

2-9-26 5475 Rte 233 Be Undeniable Athletics. No Violations.

2-9-26 5475 Rte 233 Midstate Electrical Contractors. Notice of violation written with OTR set for 2-24-26. Abated.

2-9-26 5475 Rte 233 Greater Heights Tree Service. No Violations.

2-9-26 5475 Rte. 233 Scott's Welding. Notice of violation written with OTR set for 2-24-26. Abated.

2-9-26 5251 Rte. 233 JB Tuttle Auto. No Violations.

2-10-26 5475 Rte. 233 BTS. Notice of violation written with OTR set for 2-24-26. Abated.

Building Inspections: By Pat Baron, Building Inspector

Month	Feb-26	Westmoreland Town Board: Building Permits/ Septic Systems Monthly Report					
Date	NO.	Last Name	First Name	Address	Tax Map ID #	Type Of Permit	Fee Paid
2/3/2026	2026-6	ARMSTRONG	TYLER	5518 STATE RT. 26	300.000-1-27.3	POLE BARN	\$ 400.00
2/4/2026	2026-7	ROBERTS	KAREN	5962 BARTLETT RD	289.000-1-32	ROOF SOLAR	\$ 300.00
2/4/2026	2026-8	MIKHALEVICH	GALINA	6124 NYS RT. 233	274.000-2-34	DET. GARAGE	\$ 313.00
2/4/2026	2026-9	SIERSON	MITCHELL	4822 NYS RT. 233	315.000-1-81.4	ADD TO GARAGE	\$ 598.00
2/4/2026	2026-9997	FLANIGAN	MATTHEW	3 SHANNON CIRCLE	313.000-2-39.2	SITE PLAN	\$ 75.00
2/4/2026	2026-10	PEET	DAVID	6973 STATE RT. 5	326.000-1-38.1	GREENHOUSE/SEPTIC	\$ 363.00
2/10/2026	2026-11	JENKS	DANIEL	7025 DIX RD	274.000-1-40	ONE FAMLY TRUSS	\$ 272.00
2/10/2026	2026-9996	PEET	DAVID	6953 STATE RT. 5	326.000-1-38.2	SITE PLAN MOD.	\$ 100.00
							\$ 2,421.00

Councilperson Rundle urges the board and the codes officer to address the property at 5845 Scadden Rd. It is a mess. There is also a vacant property on French Rd that is infested with rats.

Discussion once again turned to the solar farm on Eureka Rd. It is not being mowed and maintained properly and the board would like to find out the details of the site plan agreement, so they know who to hold responsible for the upkeep. Once that information is confirmed, Attorney Whittaker can send a letter.

Water Plant Operator Ted Flint submitted the following report:

Westmoreland Water District

- Completed monthly & quarterly sampling requirements - no issues.
- Performed several UFPO dig requests
- Worked with Seymour Excavating on repairing a water main leak at the intersection of West Main Street & Lowell Road. The leak came off a service line to a house that was torn down a couple years ago. Repairs were completed but the road is still in need of repair. This will be completed in the spring when the weather and conditions are better.
- Repair several leaks for homeowners during the very cold weather. We found that most of the leaks were because people were not heating their cellars and the water lines & meters eventually froze. Homeowners will be charged for replacement meters.

Tindall Corners Water District

- Completed monthly & quarterly sampling requirements - no issues.
- Performed 2 UFPO dig request.
- Working with contractors and an engineer to provide North Star Orchards with municipal water. The plan is to hook into the Tindall Water District near the corner of Rte. 233 & East South Street.

Spencer Settlement Water District

- Completed monthly & quarterly sampling requirements - no issues.

Reading Center Clerk Sarah Snyder submitted the following report:

- In the month of February, The Reading Center welcomed 89 visitors. We checked out 119 items within the library, filled 122 holds within the Mid-York Library System, and loaned 13 e-books, 24 audio books, and 25 e-magazines for a total of 303 items circulated from our library.

- We have been re-labeling, weeding, and rearranging some furniture to create a more well-organized space and easier to navigate areas.
- We have ordered our spring take and make crafts.

Town Attorney Mitchell Whittaker submitted the following report:

During the month of February, I completed the following professional services for the town:

- Attended the regular Town Board meeting
- Reviewed the Ditching & Mowing agreements between the Town & County
- Reviewed the Delta Engineering Report re: Highway Garage Masterplan
- Provided the Zoning / Planning Board an opinion re: rehearing procedures
- Attended Town Court on a codes matter

Town Clerk Anna C. Storey submitted the following report:

- In February, the Town Clerk's office sold six (6) new dog licenses and renewed twenty-six (26) dog licenses, for \$259.00. Of that, \$49.00 was sent to the Department of Ag & Markets for New York State's Dog Population Control Program. The Town Supervisor received \$210.00.
- On February 28, 2026, renewal notices were sent out for forty-four (44) dog licenses due in March 2026. Late renewal notices were sent out for January's overdue licenses, totaling fifteen (15).
- There were zero (0) sporting licenses sold in February.
- There were no marriage licenses sold in February. One (1) certified copy was issued for \$10.00.
- There were six (6) building permits issued in February for \$2,246.00 and two (2) ZBA Referrals for \$175.00. There were six (6) fire inspections totaling \$450.00.
- Eight (8) permanent accessible parking permits were issued or renewed during the month.
- The Town Clerk office renovation is complete!

Checks Received:

1. Westmoreland Fire District	1 st Qtr. WC- B Szarek, Tax Reimburse, NYS Annual	\$4,408.81
2. Westmoreland Fire District	Dec. 2025	\$649.79
3. fnbo	credit card rewards	\$525.00
4. County of Oneida	4 th Qtr. Traffic Diversion Contract	\$1,663.89
5. County of Oneida	Sales Tax Q4 '25	\$563,280.30
6. Westmoreland Central School Dist.	January	\$11,357.27
7. Westmoreland Fire District	Workers Comp 2026 Annual	\$35,188.72
8. Stanwix Heights VFD Inc.		\$65.94
9. COCVAC	December 2025	\$3,164.16
10. COCVAC	January 2026	\$2,663.35
11. Town Clerk	February Funds	\$3,091.00
12. Charter Communications	Franchise Fee	\$14,529.41
13. E-Z Riders Snowmobile Club, Inc		\$328.10
14. Sherwin-Williams		\$25.00
15. Clark Mills Fire District		\$151.02
16. Westmoreland Justice Court	January 2026 Court funds	\$6,648.00

Communications Received:

- | | |
|----------|------------------------|
| 1. NYSLR | notice |
| 2. UDig | training events notice |

Oriskany Creek Watershed Committee Representative Roger Potenski provided the following report:

- Attending for Westmoreland was Supervisor Chuck Hebbard and PB/ZBA Board member Roger Potenski.
- A full quorum was not present.
- Treasurers report showed a fund balance of \$43,400

- All member municipalities have paid their dues for 2026
- Chairmen Burtch reminded members to come forward with their most pressing needs and project requests, so the 2026 priority listings can be compiled.
- Chief County Planner Kristin Campbell did a presentation on the NYS DEC Open Space Program and the grant application, along with sample forms for resolutions and letters. A copy of the presentation has also been distributed to all members. Applications are due April 15, 2026 in the SFS Portal.
- This program allows for fully funded grants to municipalities for the acquisitions of greenery, land, open spaces, and other important, strategic or diverse property, that a municipality would like to acquire, from a willing seller. Uses like buffers, park space, flood protections, nature preserves, aquifer protections or expansions, are all legitimate areas.
- Next meeting is scheduled for Tuesday, March 24th at the Waterville town offices

Councilperson Rundle has been conducting a review of all the fire hydrants in town, testing them and mapping them out, as a reference for the fire department. They did make a list of all broken hydrants, and found three that need adapters. They are working with Water Plant Operator Ted Flint on flushing and lubricating the hydrants. Councilperson Rundle suggests that the water department could help with marking water shutoffs at residences in case of emergency.

Councilperson Donley suggests that the town and the tax collector look into online payment for taxes.

Supervisor Hebbard has received a quote for the new HVAC system from Collis, and he shares it with the board. Collis is going to make some adjustments to the quote, and resubmit.

Supervisor Hebbard requests a motion to appoint Ryan Schreppel as the new Planning/ZBA Member to replace Charles Smith, who has moved into the Chairman position following the resignation of Joseph Malecki.

130 Councilperson Rundle advanced a motion to appoint Ryan Schreppel to the Joint Planning/ZBA Board to finish the 2026 term. Councilperson Seymour seconded the motion. All Board members voted AYE and the motion was declared carried.

131 Councilperson Seymour advanced a motion to approve and place on file the Supervisor, Town Clerk and Codes Reports for February 2026. Councilperson Donley seconded the motion. All Board members voted AYE and the motion was declared carried.

132 Councilperson Smith advanced a motion to approve and place on file the minutes of the Regular Meeting February 9, 2026. Councilperson Rundle seconded the motion. All Board members voted AYE and the motion was declared carried.

133 Councilperson Donley advanced a motion to approve and order paid the vouchers of the General fund, vouchers #48 through #85, which total \$17,319.28. Councilperson Seymour seconded the motion. All Board members voted AYE and the motion was declared carried.

134 Councilperson Smith advanced a motion to approve and order paid the claims of the Highway fund, vouchers #40 through #58, which total \$61,242.55. Councilperson Donley seconded the motion. All Board members voted AYE and the motion was declared carried.

135 Councilperson Rundle advanced a motion to approve and order paid the claims of the water districts as follows:

Tindall Water District	vouchers #3	which totals	\$30.00
Westmoreland Water District	vouchers #14-24	which totals	\$140,251.54
Spencer Settlement Water District	vouchers #3	which totals	\$30.00

Councilperson Seymour seconded the motion. All Board members voted AYE and the motion was declared carried.

Supervisor Hebbard stated the next Regular Meeting will be held Monday, April 13, 2026 at 6:00pm.

Supervisor Hebbard paused the regular meeting to allow comments from the floor.

There being no one else wishing to address the Board, Supervisor Hebbard reconvened to the regular session and asked for a motion to enter into executive session.

136 A motion was advanced by Councilperson Rundle, seconded by Councilperson Seymour, to enter into Executive Session. All Board members voted AYE and the motion was declared carried.

The board entered into executive session at 7:03pm.

The board returned from executive session at 7:27pm.

137 Councilperson Seymour advanced a motion to adjourn this meeting. Councilperson Rundle seconded the motion. All Board members voted AYE. Supervisor Hebbard declared the motion carried and adjourned the meeting at 7:28pm.

Respectfully submitted,
Anna C. Storey
Town Clerk