

Westmoreland Town Board
Regular Meeting
June 8, 2026

Supervisor Charles Hebbard called this regular meeting to order at 6:00 pm on June 8, 2026. Present at this meeting were Councilpersons Kirk Donley, Randy Rundle, and Peter Smith. Also present were Highway Superintendent Russell Young, Sole Assessor Holly Osterhoudt, Codes Enforcement Officer Fred Fox, Jr. Attorney Mitchell Whittaker, Tax Collector Margaret Leone, and one (1) audience member. Absent from this meeting was Councilperson Burton Seymour Jr.

Supervisor Hebbard asked all to stand for the Pledge of Allegiance.

Supervisor Hebbard then recessed the regular meeting to allow comments from the floor, but no one wished to speak at this time.

Tax Collector Margaret Leone, proposed implementing an online payment system for town taxes. She recommended using Williamson Law, as it integrates with the existing tax software and provides automated daily journals for accounting.

- The software would enable online credit card, debit card, and ACH payments via the town website.
- Implementation involves a one-time \$3,000 cost and an annual \$1,500 fee (on top of the current \$675 annual tax program fee).
- Taxpayers using credit cards would be charged a 2.75% convenience fee, which Margaret noted does not affect the town's accounting.
- An optional over-the-counter card swiper is available for \$129.

The board requested copies of the quote for all members and deferred a final decision to "New Business" for further discussion, specifically regarding fee structures for direct debits versus credit cards.

Highway Superintendent Russell Young submitted the following report:

- Road paving is done. Stop 7, O'Brien and Lawrence St are paved for a total of 4.5 miles.
- Roadside mowing has been started, should have the town done once by the 4th of July.
- Guys are still doing brush.
- Guys have 90% of sand + salt put up for the first half of winter.

Highway Superintendent Young would like to go ahead with striping the newly paved roads, but needs board approval to do so.

154 Councilperson Rundle advanced a motion to allow Highway Superintendent use funds to stripe the roads. Councilperson Smith seconded the motion. All Board members present voted AYE and the motion was declared carried.

Sole Assessor Holly Osterhoudt reported:

Grievance Day has passed, with no residents contesting their assessment, and no stipulations.

I have submitted the Final assessment roll to Oneida County. No changes of any kind can be made to the 2026 assessment roll unless court ordered. I will now begin to value changes to properties per building permits and/or physical changes made for the 2027 assessment roll. If you have any questions or concerns, please call 315-853-8001 ext.8

Codes Enforcement Office Fred Fox Jr. submitted the following report:

Complaints

4-15-19 5845 Scadden Rd. Violation notice sent for junk and debris on the entire property (scrape metal, demolished trailer etc....) property maintenance on the house, garbage & junk vehicles. Order to Remedy Date 5-21-19.

3-9-20 Spoke with deceased owner's son, Brian Grant. Going to work with him on cleaning up property. He has already started. Photo(s) taken 3-12-20.

11-23-21 Re-Checked property. Vast improvement noted from initial inspection. Re-cited under Brian Grants name with an OTR date set for June 1, 2022.

7-12-22 Re-Checked progress still being made. Have to track down owner again, phone numbers I have are disconnected.

10-23-23 inspected property. high grass made it hard to view. Majority of junk and debris from initial violation notice was abated. To date no contact with owner's son, Brian Grant.

4-14-25 Clean up progress being made. Still no contact with owner's son. Spoke with tenant.

11-18-25 re-wrote son because new load of j/d on site. OTR 12-16-25. No progress.

3-10-26 Spoke with Brian Grant at the property. He was working on clean up when I arrived. I advised Grant that he has until end of April to show a substantial improvement or we are sending him to court.

4-28-26 Some improvement not substantial. I will be drafting court paperwork. 5-12-26 Court paperwork mailed out. 5-13-26 Appearance Ticket issue to defendant. Court date set for 7-1-26.

10-11-22 (6000) Greenway-Lowell Rd. Notice of violation written for unsafe structure and junk and debris. Building placarded for unsafe structure (foundation wall). OTR set for 11-8-22. 11-8-22 No progress made. Preparing paperwork for court. 11-15-22 Court paperwork filed. Court date set for 12-7-22. 12-6-22 No contact with owner as of this date. 12-20-22 I have to file court paperwork after the 1st of the year.

6-4-24 Sent a certified letter requesting owner to contact our office immediately upon receiving the letter. 6-26-24 Certified letter was received, no contact from owner to date.

7-9-24 Court paperwork submitted and mailed certified letter. Court date set for 8-28-24.

8-28-24 Owner appeared in court. Progress made on clean up. On site inspection set for 9-3-24. Adjourned until 10-23-24. 10-23-24 Clean-up is done, adjourned until April 2025 to finish structural repairs on the building. 6-4-25 updated court owner has contractor and is should be starting repairs in June. Next court date 9-24-25. Court adjourned to 11-19-25. 11-19-25 Repairs have begun about 90% complete. Adjourned until 1-28-26 to have work complete and building permit closed out. Adjourned to resolve contractor error.

3-19-24 6645 Cooper St. Notice of violation & posted unfit/unsafe written for partial collapsed building. OTR to have demolition permit set for April 19, 2024. 9-10-24 mailed final notice with OTR set for 9-24-24. Set for court 11-13-24. Owner did not show. Adjourned until 1-8-25. 11-19-24 emailed court paperwork to a process server per town attorney. 11-26-24 Owner has been served by process server. 1-8-25 Case is put on hold. Owner is deceased and Greg Mattacola will try and reach out to the attorney for the estate.

6-11-24 4741 French Rd. Notice of violation written for property maintenance issues with an order to remedy set for 7-30-24. 7-22-25 emailed violation notice with new violations to current property management company.

7-23-24 6368 Rte. 5. Notice of violation written for property maintenance issues with an order to remedy set for 8-27-24. 9-24-24 majority of the work is complete.

4-22-25 7301 E Carter Rd (on County Seat Rd). Notice of violation written for junk a debris and for unlawful accessory structures. Order to remedy set for 5-27-25. 4-29-25 Owner spoke with Pat regarding permit for structures. 6-2-26 Abated.

8-5-25 6215 Cooper St. Crane. Notice of violation written for demolition w/o permit and j/d. OTR set for 8-19-25. 6-2-26 Abated.

9-2-25 6385 Rte. 26. Vacant House. Notice of violation written for roof damage from where a tree had previously fallen on house. OTR set for 10-7-25. 1-20-26 cited new owner of record with an OTR set for 5-31-26. 6-2-26 Spoke with new owner, plans to repair or demolish house starting end of summer.

9-23-25 5731 Eureka Rd. Perkosky. Notice of violation written for j/d, j/v and roof damage. OTR set for 11-4-25. 1-6-26 two of the three violations have been corrected. Extending until mid-June to finish roof.

11-18-25 5776 Rte. 26 Coteaux. Notice of violation written for j/d. OTR set for 12-16-25. No Progress. 4-7-26 No Progress.

11-18-25 5987 Rte. 26 Parker. Notice of violation written for j/d. OTR set for 12-16-25. No Progress. 4-7-26 No Progress.

2-17-26 4611 Rte. 233 Reece. Fire to detached garage. Letter sent to contact Pat with plan and to apply for applicable permits.

4-14-26 5781 Rte. 233. Richard Storey. Notice of violation written for house unfit/unsafe. OTR set for 6-2-26 to have plan (repair or demolish) and permit obtained. 4-21-26 Placard affixed to the property. 6-2-26 no contact with owner to date.

5-5-26 4727 French Rd. Smith. Notice of violation written for fence, pool, high grass with OTR set for 5-19-26. 5-26-26 All Violations have been abated.

5-12-26 7611 Acee Rd. Pashkovets. Notice of violation written for j/v, j/d with OTR set for 6-9-26.

5-19-26 4741 French Rd. Owens Vacant House. Notice of violation written for high grass. OTR set for 6-2-26. 6-2-26 Front mowed Rear not. Called left message with new management company, waiting on call back.

5-26-26 Skinner Rd Tax ID 301.000-2-51. Notice of violation written for multiple inoperable vehicles with OTR set for 6-16-26.

6-2-26 36 Martin Dr. White. Notice of violation written for high grass. OTR set for 6-9-26.

6-2-26 43 Martin Dr. Wuest. Notice of violation written for high grass. OTR set for 6-9-26.

1203 Fire Prevention Inspections:

2-26-25 6541 Rte 5 Hill Top Repair. OTR set for 3-19-25.

8-19-25 7105 Norton Ave. Skenandoa Golf Club. Notice of violation written with OTR set for 9-16-25. 9-16-25 one violation has been abated, two remain.

9-23-25 7314 E Main St. 4 fam Yong. OTR set for 1-12-25. Extend to end of Feb 2026. Extend to end of April.

4-7-26 6333 Rte. 233. Patrick Heating. Notice of violation written with OTR set for 4-28-26. 4-28-26 one violation abated, one not complete.

4-28-26 5600 Rte. 233 Village Custom. Notice of violation written with OTR set for 5-11-2026. 5-12-26 abated

Building Inspections: By Pat Baron, Building Inspector

Month	May-26	Westmoreland Town Board: Building Permits/ Septic Systems Monthly Report					
Date	NO.	Last Name	First Name	Address	Tax Map ID #	Type Of Permit	Fee Paid
5/5/2026	2026-38	BATOR	TRAVIS	7233 W MAIN ST	302.004-1-23	LEAN-TO	\$ 75.00
5/5/2026	2026-39	HULSER	RICHARD	6179 BARTLETT RD	274.000-2-12	LEAN-TO ADD.	\$ 165.00
5/6/2026	2026-40	SALINAS	JONATHAN	4909 STATE RT 233	314.000-1-35	STORAGE UNITS	\$ 850.00
5/6/2026	2026-41	PULEO	JOSEPH	5235 BARTLETT RD	302.000-2-4.5	BREEZEWAY	\$ 102.00
5/11/2026	2026-42	ELLIOT	AUSTIN	5095 TUDMAN RD	313.000-1-7.3	A.G. POOL	\$ 35.00
5/19/2026	2026-43	MARTKA	DAVID	7383 E MAIN ST	303.003-1-5	RENEWAL-1 FAMILY	\$ 20.00
5/19/2026	2026-44	LUKAS	BERNARD	6477 DIX RD	273.000-2-15.2	FENCE	\$ 30.00
5/19/2026	2026-45	MASI	DARLO	7525 CREEKSID DR	303.003-1-16	A.G. POOL	\$ 35.00
5/19/2026	2026-46	WALKER	BRITTANY	5191 JENKINS RD	301.000-1-45	ADDITION TRUSS ID	\$ 106.00
5/19/2026	2026-47	SPOOR	BRIAN	6330 STATE RT 233	274.000-1-26	FENCE	\$ 30.00
							\$ 1,448.00

Codes Enforcement Officer Fox reported on a fire inspection at Canado Golf Club, noting ongoing discussions regarding the necessity of a monitored alarm system.

The board discussed a neglected property at 4741 French Road. A local contractor has been hired to mow the tall grass and address property maintenance violations this week.

Water Plant Operator Ted Flint did not submit a report this month.

Reading Center Clerk Sarah Snyder submitted the following report:

- Our monthly stats did not come through from Mid-York yet for May, so I am just sending over this small report for the reading center.
- In the month of May we have been very busy with our reorganization project that we started over the winter months. We have now begun weeding through and reorganizing our children's section. This is the last area we have to go through and are working to get it completed for our summer reading contest. We have purchased and displayed new wall hangings in the children's area through the generous donation left to us by Margery Mahanna. We are also ordering new books and displaying new games and toys. We are very excited to complete this project in time for summer.
- We are also still currently providing park passes for "Fort Rickey", "The Adirondack Experience", and "The Empire State Park Pass".

Town Attorney Mitchell Whittaker submitted the following report:

During May, I completed the following professional services on behalf of the Town of Westmoreland:

- Attended the regular meeting of the Town Board;
- Attended the Planning/Zoning Board meeting;
- Reviewed a new 15-year Cable Franchise agreement between Spectrum and the Town;
- Researched the law re: the creation / expansion of water districts; and
- Drafted an agreement between North Star Orchards and the Town regarding North Star purchasing water from one of our districts.

Town Clerk Anna C. Storey submitted the following report:

- In May, the Town Clerk's office sold three (3) new dog licenses and renewed eighteen (18) dog licenses, for \$138.00. Of that, \$23.00 was sent to the Department of Ag & Markets for New York State's Dog Population Control Program. The Town Supervisor received \$115.00.

- On May 28, 2026, renewal notices were sent out for twenty-five (25) dog licenses due in June 2026. Late renewal notices were sent out for April's overdue licenses, totaling eighteen (18).
- There were five (5) fishing licenses and one (1) turkey permit sold in May totaling \$75.00. The supervisor received \$4.15 and \$70.85 was sent to the NYS DEC.
- There were two (2) marriage licenses sold in May for \$80.00. The supervisor received \$35.00 and \$45.00 was sent to the NYS Health Department. Two (2) One-Day Marriage Officiant licenses were issued for \$50.00. Thirteen (13) certified copies were issued for \$130.00.
- There were ten (10) building permits issued in May for \$1,448.00.
- Seven (7) permanent and temporary accessible parking permits were issued or renewed during the month.

Checks Received:

1. Charter Communications	Franchise Fee	\$14,295.53
2. Tax Collector	2026 End of Season	\$2,846.20
3. Coluccio	Donation to Library	\$100.00
4. Noga	Pavilion Rental	\$75.00
5. Brown	Pavilion Rental	\$75.00
6. Westmoreland Fire Dist.	2 nd Qtr WC- Szarek	\$3,484.00
7. Westmoreland Fire Dist.	March & April	\$1,987.26
8. Clark Mills Fire Dist.		\$381.60
9. County of Oneida	2 nd pay snow TWE	\$121,474.50
10. Merriman	Dental Payment	\$21.85
11. NBT Bank	Account Closeout	\$585.62
12. NBT Bank	Account Closeout	\$539.66
13. County of Oneida	1 st Qtr 2026 Traffic Diversion	\$1,648.49
14. County of Oneida	Sales Tax Distribution	\$484,912.14
15. Westmoreland Central School Dist.	April 2026	\$14,319.21
16. COCVAC	March & April 2026	\$6,843.70
17. MWVA	Oneida Co. 2025 Del'q Water Billings	\$21,150.82
18. Napoli Shkolnik	PFAS Settlement	\$3,327.72

Communications Received:

1. Westmoreland Central School Dist.	Election Results
2. Office of County Executive	Housing Guidebook
3. Westmoreland Fire Dept.	Blood Drive Flyer
4. Dept. of Labor	Prevailing Wage Info
5. Rome Sentinel	Liquor Store Opening
6. Cornell Roads Program	Infographics
7. Eric Nicholas	Appreciation Email
8. MVEDD	Newsletter

Oriskany Creek Watershed Committee Representative Roger Potenski provided the following report:

- Notes from the May 19, 2026 Meeting of the Oriskany Creek Watershed Commission.
- Meeting held on Tuesday, May 19, 2026 at the Whitestown Town offices.
- Minutes of April meeting were approved
- Treasury holding \$43,421.51
- Discussions regarding current grant opportunities;
- NYS Resilient Watershed (June 26) Can be viewed on NYSDEC website.
 - \$150K minimum, \$10M maximum
- NYS Green Initiative (due June 12th)
 - \$1m Minimum, \$10M maximum
- FEMA BREC Program (June 26 deadline)
 - Must be shovel ready
 - 10% match
 - Up front money from municipality
 - No scoping unless it leads to a project
 - Tough to get
- Salt Shed grants still scheduled to be available May-June, Deadline July 31.

- Stuart Miller from Trout Unlimited relayed that “River Keepers” is performing water samples on the Oriskany Creek. Results will be provided to all, following compilation of data.
- County is planning on presenting a Land Use Conference, in conjunction with NYS on June 9th
- Reminder that member fees will come due in September.
- Meetings are suspended for the summer months. Next meeting scheduled for Tuesday, September 22nd at 4:30, at Westmoreland.

Westmoreland Day: Anna noted the parade is this Friday with lineup at 5:30 PM. The town will hand out "hugs" (small juice drinks) to attendees.

Weather Contingency: Chuck expressed concern about the forecast for rain on Friday. He will contact the fireworks provider and the band (Dusty Puppies) to clarify contract obligations and cancellation policies.

Dog Control: Chuck announced that Sue is retiring after over 20 years of service due to physical injury. The town is actively seeking a new Dog Control Officer and may refer calls to the Humane Society or neighboring towns in the interim.

Supervisor Hebbard brought the condition of town playground equipment to the attention of the board.

Following a walkthrough with a manufacturer representative, these were the notes:

- Older equipment is showing "fatigue" (whitening of plastic resins), particularly the circular corkscrew slide and certain child seats.
- The metal framing remains in good condition. He expects a quote to repair or replace components, estimating the cost will be under \$10,000.
- The park department will order 4–6 inches of new mulch for the playground to provide better fall protection and frost insulation.

155 Councilperson Rundle advanced a motion to accept the terms of the cable television franchise agreement by and between the Town of Westmoreland and Spectrum Northeast, LLC, an indirect subsidiary of Charter Communications. Councilperson Donley seconded the motion. All Board members present voted AYE and the motion was declared carried.

156 Councilperson Smith advanced a motion to approve and place on file the Supervisor, Town Clerk and Codes Reports for May 2026. Councilperson Donley seconded the motion. All Board members present voted AYE and the motion was declared carried.

157 Councilperson Rundle advanced a motion to approve and place on file the minutes of the Regular Meeting May 11, 2026. Councilperson Donley seconded the motion. All Board members present voted AYE and the motion was declared carried.

158 Councilperson Smith advanced a motion to approve and order paid the vouchers of the General fund, vouchers #148 through #189, which total \$26,786.02. Councilperson Rundle seconded the motion. All Board members present voted AYE and the motion was declared carried.

159 Councilperson Rundle advanced a motion to approve and order paid the claims of the Highway fund, vouchers #109 through #129, which total \$488,261.32. Councilperson Smith seconded the motion. All Board members present voted AYE and the motion was declared carried.

160 Councilperson Donley advanced a motion to approve and order paid the claims of the water districts as follows:

Tindall Water District	vouchers #8-10 which totals	\$14,937.22
Westmoreland Water District	vouchers #41-48 which totals	\$4,148.73
Spencer Settlement Water District	vouchers #7-8 which totals	\$218.45

Councilperson Rundle seconded the motion. All Board members present voted AYE and the motion was declared carried.

Supervisor Hebbard stated the next Regular Meeting will be held Monday, July 13, 2026 at 6:00pm.

Supervisor Hebbard paused the regular meeting to allow comments from the floor.

There being no one wishing to address the Board, Supervisor Hebbard reconvened to the regular session and asked for a motion to adjourn.

161 Councilperson Donley advanced a motion to adjourn this meeting. Councilperson Rundle seconded the motion. All Board members present voted AYE. Supervisor Hebbard declared the motion carried and adjourned the meeting at 6:47pm.

Respectfully submitted,
Anna C. Storey
Town Clerk