

**Westmoreland Town Board**  
**Regular Meeting**  
**January 12, 2026**

Supervisor Charles Hebbard called this regular meeting to order at 6:00 pm on January 12, 2026. Present at this meeting were Councilpersons Burton Seymour Jr., Randy Rundle, Kirk Donley and Peter Smith. Also present were Highway Superintendent Russell Young, Sole Assessor Holly Osterhoudt, Tax Collector Margaret Leone, Attorney Mitchell Whittaker and five (5) audience members. Absent from this meeting was Codes Enforcement Officer Fred Fox Jr.

Supervisor Hebbard asked all to stand for the Pledge of Allegiance.

Supervisor Hebbard then recessed the regular meeting to allow comments from the floor.

Mike Smith of the Westmoreland Historical Society brings up celebrate America's 250<sup>th</sup> anniversary this summer and states that historical society would like be interested in helping. They also would like to plan a program about Revolutionary War veterans to possibly coordinate with Westmoreland Days.

The Hometown Heroes program will begin taking orders on February 1, Mr. Smith will update the board on how many brackets are needed once the orders are counted.

There being no one else wishing to address the board at this time, Supervisor Hebbard reconvened to the regular session.

Highway Superintendent Russell Young submitted this report:

- It's been a hard winter between snow & ice
- Guys been working on getting Christmas decorations down

Supervisor Hebbard remarks on the unusually high number of precipitation days so far this season. Highway Superintendent Young says there is enough salt as this time.

Sole Assessor Holly Osterhoudt submitted the following report:

- Please fill out and submit to the assessment office any exemptions you Qualify for, signed with the requested documentation to the assessment office no later than March 1, 2026. Volunteer Firemen are no longer required to renew every year, so those renewal forms will not go out this year. If you have any questions or concerns, please call 315-853-8001 ext.8

Codes Enforcement Office Fred Fox Jr. submitted this report:

**Complaints**

**4-15-19 5845 Scadden Rd.** Violation notice sent for junk and debris on the entire property (scrape metal, demolished trailer etc....) property maintenance on the house, garbage & junk vehicles. Order to Remedy Date 5-21-19.

3-9-20 Spoke with deceased owner's son, Brian Grant. Going to work with him on cleaning up property. He has already started. Photo(s) taken 3-12-20.

11-23-21 Re-Checked property. Vast improvement noted from initial inspection. Re-cited under Brian Grants name with an OTR date set for June 1, 2022.

7-12-22 Re-Checked progress still being made. Have to track down owner again, phone numbers I have are disconnected.

10-23-23 inspected property. high grass made it hard to view. Majority of junk and debris from initial violation notice was abated. To date no contact with owner's son, Brian Grant.

4-14-25 Clean up progress being made. Still no contact with owner's son. Spoke with tenant.

11-18-25 re-wrote son because new load of j/d on site. OTR 12-16-25. No progress.

**10-11-22 (6000) Greenway-Lowell Rd.** Notice of violation written for unsafe structure and junk and debris. Building placarded for unsafe structure (foundation wall). OTR set for 11-8-22. 11-8-22 No progress made. Preparing paperwork for court. 11-15-22 Court paperwork filed. Court date set for 12-7-22. 12-6-22 No contact with owner as of this date. 12-20-22 I have to file court paperwork after the 1<sup>st</sup> of the year.

6-4-24 Sent a certified letter requesting owner to contact our office immediately upon receiving the letter. 6-26-24 Certified letter was received, no contact from owner to date.

7-9-24 Court paperwork submitted and mailed certified letter. Court date set for 8-28-24.

8-28-24 Owner appeared in court. Progress made on clean up. On site inspection set for 9-3-24. Adjourned until 10-23-24. 10-23-24 Clean-up is done, adjourned until April 2025 to finish structural repairs on the building. 6-4-25 updated court owner has contractor and is should be starting repairs in June. Next court date 9-24-25. Court adjourned to 11-19-25. 11-19-25 Repairs have begun about 90% complete. Adjourned until 1-28-26 to have work complete and building permit closed out.

**3-19-24 6645 Cooper St.** Notice o- violation & posted unfit/unsafe written for partial collapsed building. OTR to have demolition permit set for April 19, 2024. 9-10-24 mailed final notice with OTR set for 9-24-24. Set for court 11-13-24. Owner did not show. Adjourned until 1-8-25. 11-19-24 emailed court paperwork to a process server per town attorney. 11-26-24 Owner has been served by process server. 1-8-25 Case is put on hold. Owner is deceased and Greg Mattacola will try and reach out to the attorney for the estate.

**6-11-24 4741 French Rd.** Notice of violation written for property maintenance issues with an order to remedy set for 7-30-24. 7-22-25 emailed violation notice with new violations to current property management company.

**7-23-24 6368 Rte. 5.** Notice of violation written for property maintenance issues with an order to remedy set for 8-27-24. 9-24-24 majority of the work is complete.

**4-22-25 7301 E Carter Rd (on County Seat Rd).** Notice of violation written for junk a debris and for unlawful accessory structures. Order to remedy set for 5-27-25. 4-29-25 Owner spoke with Pat regarding permit for structures.

**7-8-25 43 Martin Dr. Scalzo/Wuest.** Notice of violation written for junk and debris with OTR set for 7-22-25. 7-22-25 No progress. 9-2-25 no progress. Start Court paperwork. Court date set for 10-8-25. 10-8-25 Defendant failed to show. Adjourned for 11-19-25. 11-19-25 Defendant's first appearance. Progress made on clean up. Adjourned until 12-17-25 to have clean up completed.

**8-5-25 6215 Cooper St. Crane.** Notice of violation written for demolition w/o permit and j/d. OTR set for 8-19-25.

**9-2-25 6385 Rte. 26. Vacant House.** Notice of violation written for roof damage from where a tree had previously fallen on house. OTR set for 10-7-25.

**9-2-25 6036 Shed Rd. Ingram.** Notice of violation written for high grass and broken garage door. OTR set for 10-7-25.

**9-23-25 5731 Eureka Rd. Perkosky.** Notice of violation written for j/d, j/v and roof damage. OTR set for 11-4-25. 1-6-26 two of the three violations have been corrected. Extending until mid-June to finish roof.

**11-18-25 5776 Rte. 26 Cordeaux.** Notice of violation written for j/d. OTR set for 12-16-25. No Progress.

**11-18-25 5987 Rte. 26 Parker.** Notice of violation written for j/d. OTR set for 12-16-25. No Progress.

**11-25-25 28 Martin Dr. Nowakowski.** Notice of violation written for j/d. OTR set for 12-8-25. 12-9-25 re-wrote under tenant's name OTR 12-23-2025. 12-23-25 No Progress.

#### 1203 Fire Prevention Inspections:

**2-26-25 6541 Rte 5 Hill Top Repair.** OTR set for 3-19-25.

**8-19-25 7105 Norton Ave. Skenandoa Golf Club.** Notice of violation written with OTR set for 9-16-25. 9-16-25 one violation has been abated, two remain.

**9-23-25 7314 E Main St. 4 fam Yong.** OTR set for 1-12-25.

**10-7-25 7286 W Main St. Westmoreland Methodist Church.** Notice of violation written with OTR set for 11-18-25. Extended

**11-18-25 5584 Rte. 26 Townline Event Center.** Notice of violation written with OTR set for 12-16-25. ABATED.

**11-18-25 4908 Moore Rd. Hecla Church.** Notice of violation written with OTR set for 12-16-25. 1 violation corrected, 1 remaining part ordered. 12-23-25 ABATED.

**11-25-25 7362 E Main St. Knuckleheads.** Notice of violation written with OTR set for 12-8-25. 12-8-25 ABATED.

**11-25-25 4980 Rte. 233 Elevate.** Notice of violation written with OTR set for 12-8-25. 12-8-25 ABATED.

**12-2-25 7277 W. Main St. Masonic Lodge.** Notice of violation written with OTR set for 12-23-25. ABATED.

**12-23-25 7295 W Main St. Cream and Sugar Cafe.** Notice of violation written with OTR set for 1-12-26. 1-6-26 ABATED.

#### Building Inspections: By Pat Baron, Building Inspector

Month	Dec-25	Westmoreland Town Board: Building Permits/ Septic Systems Monthly Report					
Date	NO.	Last Name	First Name	Address	Tax Map ID #	Type Of Permit	Fee Paid
12/16/2025	2025-111	SNELL	BERNARD	5381 JENKINS RD	300.000-1-46	AG ADDITION	N/C
12/16/2025	2025-112	HAUK	WENDY	6222 EUREKA RD	273.000-1-3.36	LEAN-TO ADDITION	\$ 40.00
12/16/2025	2025-9982	COLLINGS	HAMISH	5303 GRAVES RD	303.000-1-66.4	STORAGE CONTAINER	\$ 100.00
12/16/2025	2025-113	DAVOLI	BRIAN	4602 NYS RTE 233	327.000-6-45.1	SIGN	\$ 50.00
12/16/2025	2025-114	ANNATONE	DAVID	6999 STATE RTE 5	326.000-1-36	DEMOLITION LATE FEE	\$ 325.00
							\$ 515.00

Discussion took place regarding Eureka Rd Solar Project maintenance.

Water Plant Operator Ted Flint submitted the following report:

#### Westmoreland Water District

- Completed monthly & year end sampling requirements - no issues.
- Performed several UFPO dig requests and 1 Emergency UFPO
- Hired Layne Christensen Company out of Schoharie NY to perform repairs to well #2. The 3-inch galvanized pipe coming off of the top of the pump rotted off. It had to be extracted from the pump and a new pipe installed in its place. They also gave the town a quote to rehabilitate both of our wells. They are supposed to be done every 5 years. This work will be performed in February.

**Tindall Corners Water District**

- Completed monthly & year end sampling requirements - no issues.
- Performed 1 UFPO dig requests.

**Spencer Settlement Water District**

- Completed monthly & quarterly sampling requirements - no issues.

I'm glad to see that my persistent work in recovering owed money through the lawsuit against 3m is finally paying off. We should be collecting more down the road as well. This will more than offset what we have spent on sampling over the past 4 years!

Supervisor Hebbard states that the rehab of well #2 is completer and the output has now greatly increased, along with significant cost savings with reduced filter changes required.

Reading Center Clerk Sarah Snyder submitted the following report:

- January 2026 Board Meeting Notes (December 2025 Report)
- In the Month of December we had 43 visitors in the Library. The Reading Center along with Mid-York and the other Mid-York libraries struggled with full open hours this month due to weather and Holidays, but our monthly circulation stats still looked good!
- The Reading Center loaned out 34 e-books, 30 audiobooks, 32 e-magazines, 67 circulations within the library and 72 holds filled, for a total of 235 total items circulated.
- We held a collection drive of hats and gloves for the students of the Westmoreland School District.
- We renewed our yearly summer passes for Fort Rickey and the NYS Empire Pass and will be able to provide those to the public this spring.

Town Attorney Mitchell Whittaker submitted the following report:

During the month of December, I completed the following professional services for the town:

- Attended Town Court three times, including once for a dangerous dog hearing, once for violations of other dog control laws, and once for a codes issue;
- Attended the regular meeting of the Town Board; and
- Provided guidance to the Supervisor regarding the procedure for the Town's yearly audit.
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Attorney Whittaker advised that the dangerous dog hearing was finalized, with new kennel/leash requirements for owner compliance. A minor dog-at-large incident was resolved with vet bills paid, and a codes matter was adjourned until next month due to non-appearance.

Town Clerk Anna C. Storey submitted the following report:

- In December, the Town Clerk's office sold three (3) new dog licenses and renewed thirty (30) dog licenses, for \$241.00. Of that, \$40.00 was sent to the Department of Ag & Markets for New York State's Dog Population Control Program. The Town Supervisor received \$201.00.
- On December 30, 2025, renewal notices were sent out for twenty-six (26) dog licenses due in January 2026. Late renewal notices were sent out for the year's overdue licenses, totaling twenty-nine (29).
- There were two (2) hunting licenses sold in December, as well as one (1) lifetime license. The Department of Environmental Conservation received \$1,660.00 and the town's commission was \$19.61.
- There was one marriage license sold in December, the town received \$17.50 and \$22.50 was sent to the NYS Department of Health. Twelve (12) certified copies were issued for \$120.00.

- There were five (5) building permits issued in December for \$515.00. There were two (2) fire inspections totaling \$150.00.
- Twelve (12) permanent accessible parking permits were issued or renewed during the month.

Checks Received:

1.	Napoli Shkolnik	3M Payment	\$31,115.59
2.	Mahanna		\$141.54
3.	Town Clerk	December 2025 Funds	\$1023.11
4.	Town of Westmoreland FD	Nov 2025	\$804.13
5.	County of Oneida	2025 Mowing	\$16,157.95
6.	COCVAC	October 2025	\$2,622.27
7.	Westmoreland Central School District	INV OCT	\$12,339.31
8.	Town of Westmoreland FD	Oct 2025	\$874.19
9.	County of Oneida	3 <sup>rd</sup> Quarter Traffic Div.	\$2,917.89
10.	E-Z Riders Snowmobile Club, Inc.	October Fuel	\$125.14
11.	Westmoreland Central School District	November	\$9,834.98
12.	Clark Mills Fire District		\$456.19
13.	NYS Municipal WC Alliance	Safe Workplace Award	\$3,315.00
14.	E-Z Riders Snowmobile Club, Inc.		\$337.33
15.	Stanwix Heights VFD Inc.	Nov Bill	\$129.68
16.	Bank of Utica	Certificate Interest Check	\$2,457.00
17.	Westmoreland Town Court	Court Funds Nov 2025	\$5,668.00

Communications Received:

1.	NYAOT	Town Guide to America 250 <sup>th</sup> Birthday
2.	Mohawk Valley Edge	December Newsletter
3.	NYAOT	Town Officials Schools
4.	Melanie Brown	Application of Solar

Oriskany Creek Watershed Committee Representative Roger Potenski stated that OCWC did not meet in December due to weather.

Discussion took place regarding clearing the snow around fire hydrants and emphasizing the public responsibility. Councilperson Rundle is also working on a project to label and map all the town's fire hydrants, and repair non-functioning hydrants.

Councilperson Seymour has acquired quotes for the proposed winter materials building. Highway Superintendent Young said he can dig the footer with a Gradall. Councilperson Seymour would like the board to approve up to \$125,000 for the cost. Supervisor Hebbard believes the side walls should be poured higher with concrete, but Councilperson Seymour feels concrete will deteriorate just as fast as wood. Councilperson Seymour feels that the way the building is currently designed it will last many years, and expresses the difficulty he had in just getting responses from builders. Supervisor Hebbard would like to look into the process further before approving the spending.

Councilperson Rundle speaks about lithium battery storage facilities and questions if the town should put a moratorium in place until more information is known, Attorney Whittaker says he will look into it.

**115 Councilperson Donley advanced a motion to approve and place on file the Supervisor, Town Clerk and Codes Reports for December 2025. Councilperson Rundle seconded the motion. All Board members voted AYE and the motion was declared carried.**

**116 Councilperson Smith advanced a motion to approve and place on file the minutes of the Regular Meeting December 10, 2025, Year-End Meeting December 30, 2025, Organizational Meeting December 30, 2025. Councilperson Donley seconded the motion. All Board members voted AYE and the motion was declared carried.**

**117 Councilperson Donley advanced a motion to approve and order paid the vouchers of the General fund, vouchers #1 through #19, which total \$17,321.70. Councilperson Seymour seconded the motion. All Board members voted AYE and the motion was declared carried.**

**118 Councilperson Seymour advanced a motion to approve and order paid the claims of the Highway fund, vouchers #1 through #15, which total \$111,006.89. Councilperson Smith seconded the motion. All Board members voted AYE and the motion was declared carried.**

**119 Councilperson Rundle advanced a motion to approve and order paid the claims of the water districts as follows:  
Westmoreland Water District vouchers #1-3 which totals \$ 768.51**

**Councilperson Seymour seconded the motion. All Board members voted AYE and the motion was declared carried.**

Supervisor Hebbard stated the next Regular Meeting will be held Monday, February 9, 2026 at 6:00pm. The Audit Meeting will be held January 20, 2026 at 4:30pm.

Supervisor Hebbard paused the regular meeting to allow comments from the floor.

A resident asked if there was any change in the status of Aplin Haus. Supervisor Hebbard advises that the planning board has approved the plans, but Alpin Haus has yet to come to an agreement with the NYS Thruway Authority.

There being no one else wishing to address the Board, Supervisor Hebbard reconvened to the regular session and asked for a motion to enter into executive session.

**120 A motion was advanced by Councilperson Seymour, seconded by Councilperson Donley to enter into Executive Session. All Board members voted AYE and the motion was declared carried.**

The board entered into executive session at 6:36pm.

The board returned from executive session at 7:25pm.

**121 Councilperson Seymour advanced a motion to adjourn this meeting. Councilperson Rundle seconded the motion. All Board members present voted AYE. Supervisor Hebbard declared the motion carried and adjourned the meeting at 7:37pm.**

Respectfully submitted,  
Anna C. Storey  
Town Clerk