

Westmoreland Town Board
Regular Meeting
July 14, 2025

Supervisor Charles Hebbard called this regular meeting to order at 6:00 pm on July 14, 2025. Present at this meeting were Councilpersons Burton Seymour Jr., Randy Rundle and Pete Smith. Also present were Highway Superintendent Russell Young, Codes Enforcement Officer Fred Fox Jr., Tax Collector Margaret Leone, Attorney Mitchell Whittaker and four (4) audience members. Absent from this meeting were Councilperson Kirk Donley, Sole Assessor Holly Osterhoudt, and Building Inspector Patrick Baron.

Supervisor Hebbard asked all to stand for the Pledge of Allegiance.

Supervisor Hebbard then recessed the regular meeting to allow comments from the floor.

Resident Lou Fedor addressed the board to state that his driveway sustained damage during a water main break in April, and was never returned to its previous state. Mr. Fedor would like the town to repair the driveway to the same level that it was prior to the break.

There being no one else wishing to address the board, Supervisor Hebbard reconvened to the regular session.

Highway Superintendent Russell Young submitted this report:

- Highway Dept. has had over 100 calls since 06/22/2025 to 07/08/2025
- Guys have picked up over 200 ten-wheeler loads of brush
- Town's a mess; thank goodness for Towns of Marcy, Whitestown, and Floyd and all their help during the storm aftermath

Supervisor Hebbard states that the Highway Department has been working very hard on the storm recovery, they had vacation last week, and are now back at work.

Supervisor Hebbard advises the board that the first of two new trucks has arrived. The second could arrive during the next month or two. However, there is no timeline on when boxes and plows will be in stock for these trucks. Supervisor Hebbard says that in the equipment budget there is about \$50,000.000 left, and Highway Superintendent Young could like to purchase a grapppler for approx. \$28,000.00. This could increase the productivity for brush pickup. A grapppler is an attachment to the payloader.

Supervisor Hebbard placed a call to the state to seek emergency assistance for storm recovery, as two tornados touched down in our town on June 22.

Codes Enforcement Officer Fred Fox submitted the following report:

Complaints

4-15-19 5845 Scadden Rd. Violation notice sent for junk and debris on the entire property (scrape metal, demolished trailer etc....) property maintenance on the house, garbage & junk vehicles. Order to Remedy Date 5-21-19.

3-9-20 Spoke with deceased owner's son, Brian Grant. Going to work with him on cleaning up property. He has already started. Photo(s) taken 3-12-20.

11-23-21 Re-Checked property. Vast improvement noted from initial inspection. Re-cited under Brian Grants name with an OTR date set for June 1, 2022.

7-12-22 Re-Checked progress still being made. Have to track down owner again, phone numbers I have are disconnected.

10-23-23 inspected property. high grass made it hard to view. Majority of junk and debris from initial violation notice was abated. To date no contact with owner's son, Brian Grant.

4-14-25 Clean up progress being made. Still no contact with owner's son. Spoke with tenant.

10-11-22 (6000) Greenway-Lowell Rd. Notice of violation written for unsafe structure and junk and debris. Building placarded for unsafe structure (foundation wall). OTR set for 11-8-22. 11-8-22 No progress made. Preparing paperwork for court. 11-15-22 Court

paperwork filed. Court date set for 12-7-22. 12-6-22 No contact with owner as of this date. 12-20-22 I have to file court paperwork after the 1st of the year.

6-4-24 Sent a certified letter requesting owner to contact our office immediately upon receiving the letter. 6-26-24 Certified letter was received, no contact from owner to date.

7-9-24 Court paperwork submitted and mailed certified letter. Court date set for 8-28-24.

8-28-24 Owner appeared in court. Progress made on clean up. On site inspection set for 9-3-24. Adjourned until 10-23-24. 10-23-24 Cleanup is done, adjourned until April 2025 to finish structural repairs on the building. 6-4-25 updated court owner has contractor and is should be starting repairs in June.

3-19-24 6645 Cooper St. Notice o- violation & posted unfit/unsafe written for partial collapsed building. OTR to have demolition permit set for April 19, 2024. 9-10-24 mailed final notice with OTR set for 9-24-24. Set for court 11-13-24. Owner did not show. Adjourned until 1-8-25. 11-19-24 emailed court paperwork to a process server per town attorney. 11-26-24 Owner has been served by process server. 1-8-25 Case is put on hold. Owner is deceased and Greg Mattacola will try and reach out to the attorney for the estate.

6-11-24 4741 French Rd. Notice of violation written for property maintenance issues with an order to remedy set for 7-30-24.

6-11-24 6858 Fairway Dr. Notice of violation written for j/d, j/v and w/g with an order to remedy set for 7-16-24. Extended. 9-10-24 j/v has been removed.

7-23-24 6368 Rte. 5. Notice of violation written for property maintenance issues with an order to remedy set for 8-27-24. 9-24-24 majority of the work is complete.

4-1-25 6999 Rte. 5 (Fire). Notice of violation and placard written unfit/unsafe structure due to fire damage.

4-22-25 7301 E Carter Rd (on County Seat Rd). Notice of violation written for junk and debris and for unlawful accessory structures. Order to remedy set for 5-27-25. 4-29-25 Owner spoke with Pat regarding permit for structures.

4-22-25 5223 Moore Rd. Notice of violation written for junk and debris. Order to remedy set for 5-27-25. 5-27-25 No action on this to date. House appears to be vacant. 6-4-25 new notice of violation written for junk and debris and high grass. Using names found on mail box label. OTR set for 6-17-25. 6-17-25 No progress, No response from mailing.

5-27-25 6527 Lowell Rd. (Fire) Notice of violation and placard written for unfit/unsafe structure due to fire damage.

6-4-25 5213 Moore Rd. Notice of violation written for high grass. OTR set for 6-17-25. Abated.

7-8-25 43 Martin Dr. Scalzo/Wuest. Notice of violation written for junk and debris with OTR set for 7-22-25.

1203 Fire Prevention Inspections:

6-25-24 4769 Rte. 233 Ballet Arts of Central NY. Notice of violation written with an OTR set for 7-30-24. 5-6-25 Owner set for June 3, 2025 Zoning/Planning Board .

6-17-25 notified tenant passed zoning/planning, just need a sign permit to close out.

11-11-24 4836 Rte. 233 Station 233 The Simple Bar. OTR set for 12-18-24. 6-10-25 A final notice was sent with OTR set for 7-14-2025.

2-26-25 6541 Rte 5 Hill Top Repair. OTR set for 3-19-25.

6-9-25 6361 Rte 26 Four Family. OTR set for 7-1-25. 7-1-25 ABATED.

6-10-25 4089 Skyline Dr. Goodson's Concrete. OTR set for 7-1-25.

6-17-25 5370 Rte. 233 Travel Inn. No Violations.

6-24-25 5279 Furnace St. Alvarez. No Violations.

7-1-25 5622 Rte. 233. Shafer. 13 units, 3 bldgs. No Violations

Building Inspections: By Pat Baron

Month	Jun-25	Westmoreland Town Board: Building Permits/ Septic Systems Monthly Report					
Date	NO.	Last Name	First Name	Address	Tax Map ID #	Type Of Permit	Fee Paid
6/3/2025	2025-29	DAVIES	ANDREW	6682 COOPER ST	313.000-2-25.1	POLE BARN	\$ 144.00
6/4/2025	2025-30	7 HAMLETS	BREWING	10 SEYMOUR LN	314.000-1-56.4	BREWERY	\$ 605.00
6/4/2025	2025-31	YETTE	TAMMY	6471 DAILY RD	301.000-2-5.11	TRUSS ID RES ADDITION	\$ 95.00
6/10/2025	2025-32	HULL	TOM	5309 MOORE RD	301.000-2-55.2	ONE FAMILY SEPTIC TRUSS	\$ 376.00
6/10/2025	2025-33	DAM	MICHAEL	6939 DIX RD	274.000-1-41.4	POLE BARN	\$ 499.00
6/10/2025	2025-34	SHAFFER	CHRISTOPHER	5708 EUREKA RD	288.000-2-45	SEPTIC	\$ 75.00
6/17/2025	2025-35	LEONARD	BRETT	6720 VALLEY VIEW R	336.000-3-20	DECK	\$ 86.00
6/25/2025	2025-36	MAXAM	EDWARD	7263 STATE RT 5	326.000-1-26.6	ONE FAMILY SEPTIC TRUSS	\$ 487.00
6/25/2025	2025-37	ROBENSKI	CODY	6415 W CARTER RD	273.000-1-21	ADDITION	\$ 95.00
6/25/2025	2025-38	DONLEY	THOMAS	5075 STOP 7 RD	315.000-1-12.1	SHED	\$ 40.00
6/25/2025	2025-39	MERRELL	DONALD	6188 COOPER ST	313.000-1-25	AG POOL/FENCE/DECK	\$ 95.00
6/25/2025	2025-40	FAFFLEY	JONATHON	7272 W MAIN ST	301.004-1-33	AG POOL/FENCE	\$ 65.00
6/25/2025	2025-41	TEFFT	JASON	6792 O'BRIEN RD	289.000-1-64.1	ROOF SOLAR	\$ 300.00
							\$ 2,962.00

Water Plant Operator Ted Flint submitted the following report:

Westmoreland Water District

- Completed monthly sampling requirements - no issues.
- Performed several UFPO dig requests and 13 Emergency UFPO's (because of the storm)
- Going to be scheduling the replacement of 2 fire hydrants in front to the High School in July when the school is shut down.

Tindall Corners Water District

- Completed monthly sampling requirements - no issues.
- Performed several UFPO dig requests and 9 Emergency UFPO's (because of the storm)

Spencer Settlement Water District

- Completed monthly sampling requirements - no issues.
- Performed 1 UFPO dig request

Reading Center Clerk Sarah Pullman submitted the following report:

- In June 2025 we had 63 visitors come into the reading center
- We loaned out 120 items, filled 85 holds within the Mid-York Library System and had 37 e-book, 25 audiobook, and 7 e-magazine checkouts, for a total of 274 items circulated in June 2025.
- We began our extended hours on Wednesdays (10:00am -5:00pm)
- We are offering 3 passes for the summer of 2025 for patrons to borrow using their library cards:
 - The Empire Pass – Access to NYS Parks and historic preservations
 - Fort Rickey- 50% off admission for up to 4 adults and 6 children
 - The Adirondack Experience Pass – 50% off admission
- We have a badminton set and disc golf set available to borrow using your library card
- Mid -York Tech team came in to update our computers. They are now running faster and with more accessibility.
- Coming Up: We are providing the children's summer reading challenge: Take a reading challenge sheet with stickers to mark your progress and enter your name in the jar to win a prize at the end of summer.

At this time, Supervisor Hebbard introduced the new Town Attorney, Mitchell J. Whittaker, of Schmitt & Lascurettes.

Town Clerk Anna C. Storey submitted the following report:

In June, the Town Clerk's office sold one (1) new dog licenses and renewed twenty-six (26) individual dog licenses, for \$147.00. Of that, \$29.00 was sent to the Department of Ag & Markets for New York State's Dog Population Control Program. The Town Supervisor received \$118.00.

On June 25, 2025, renewal notices were sent out for forty-three (43) dog licenses due in July 2025. Late renewal notices were sent out for May's overdue licenses, totaling nine (9).

There were eight (8) fishing licenses and one (1) lifetime license sold in June, for a total of \$520.00. The Department of Environmental Conservation received \$508.08 and the Town's commission was \$11.92.

There were no marriage or officiant licenses sold in June.

There were nine (9) peddler's permits issued in June. The fees were waived, as they were for the Westmoreland Days event.

Twenty (20) certified copies were issued for \$200.00. There were twelve (12) building permits issued in June for \$2,887.00, and one (1) septic permit for \$75.00. There were two (2) fire inspections totaling \$135.00.

Four (4) permanent and two (2) temporary handicapped parking permits were issued or renewed during the month.

The park pavilions were booked for four (4) events this summer.

The town was represented in the Westmoreland Days Parade; Supervisor Hebbard marched with the town truck, along with Councilperson Donley, Planning/ZBA Member Chuck Smith, Tax Collector Leone, Bookkeeper Allison Leone and myself. Councilperson Rundle marched with the Westmoreland Fire Department.

Checks Received:

1. Westmoreland Town Clerk	June 2025	\$3,455.92
2. Westmoreland Justice Court	Court Funds May 2025	\$8,649.00
3. Westmoreland Justice Court	Court Funds June 2025	\$4,251.00
4. Town of Westmoreland Fire District	April 2025	\$525.94
5. Stanwix Heights VFD, INC.		\$93.27
6. Progressive	Guardrail Insurance Claim	\$7,475.38
7. Lewis	Pavilion Rental	\$75.00
8. Otter	Pavilion Rental	\$75.00
9. Otter	Pavilion Rental	\$75.00
10. Kreblu	Pavilion Rental	\$125.00
11. Bank of Utica	Interest	\$2,484.00
12. Westmoreland Central School District	May 2025	\$10,858.40
13. Mohawk Valley Abstract Corp.	Water Search	\$20.00
14. Napoli Shkolnik	Water Dept Settlement	\$6,883.42
15. County of Oneida	1 st Qtr. Traffic Diversion	\$1,365.88
16. fnbo	Visa Rewards	\$250.00

Communications Received:

1. Eastern Star Home	Thank You for Donation
2. MVEDD	CFA Grants Info
3. NYMIR	Park/Playground Inspection
4. NYMIR	Cyber Alert
5. NYS Dept. Taxation & Finance	Re-appoint Assessor
6. Oneida County Dept of Finance	Volunteer Firefighter Exemption
7. NYS Agriculture and Markets	Dog Control Inspection Reports

Oriskany Creek Watershed Committee Representative Roger Potenski submitted the following report:

- Many member municipalities were impacted by the week's storm, which did impact participation.
- The council extended a big thanks for all the intermunicipal cooperation, and thanked the Town of Westmoreland for being able to host this month's meeting, during such a hectic week.
- A moment of reflection was taken for recognizing the loss of life in Clarks Mills from the storm.
- Mr. Mike Furner from State Representative Marianne Buttenschon office attended, to help the representative be better informed of the Commission's actions, and challenges.
- FEMA funding (through the BRIC process) is being awaited for the following projects;
 - Waste water plant bridge and property in Waterville.
 - Bank stabilization on Valley Road in Oriskany.
 - Sanford Ave in Clinton storm water drain.
- \$29,431 in commission bank account.
- Oneida county representatives relayed a story and background on a very large property development proposal in the Town of Marshall. A landowner has given preliminary concepts for a golf course, campground, entertainment venue, restaurant, horse stables and riding trails, hiking paths and youth play areas.
- Location sits entirely in the Oriskany Creek watershed, which has brought heavy interest from the county, along to the OCWC.

The county explained that they will be much more involved, and be giving much greater scrutiny, to any proposal or plans that are within the Oriskany Creeks watershed.

We can expect that any plans that hit this criterion in the Town of Westmoreland to receive such attention as well. Next OCWC meeting is scheduled for Tuesday, July 22, 2025 at the Village of Waterville Town Offices.

Supervisor Hebbard mentions that Roger Potenski informed him of a proposal to expand the solar array at the site of the former Lewis House on Rt. 233, and that it will be in front of the planning board soon.

Councilperson Donley gave Supervisor Hebbard a document regarding snowmobile trails that he would like added to the minutes in his absence. "In accordance with the Town Comprehensive Plan it is important to provide recreational trails and activities for residents. The Town snowmobile club EZ Riders and New York State Snowmobile Association (NYSSA) have notified the Town Board that New York State Thruway Authority (NYSTA) has indicated plans to replace bridge extending over a Westmoreland Greenway Trail extending West from center of town on railroad bed parallel to Eureka Road connecting local recreational trail system. The tentative plan is to replace bridges and fill in the valley between the I-90 highways which would sever the greenway trail and cut off the residents West and North of town center. NYSSA has contacted NYSTA and there is discussion of preserving our greenway trail by installing pathway or tunnel large enough to allow passage of bikes, residents, cross-country skiers, snowmobiles and tracked groomer which maintain trails during winter months. The Town Board supports the initiative to maintain the greenway trail that extends underneath Interstate 90 parallel to Eureka Road. Keeping this trail operational is extremely important to ongoing efforts to extend greenway trails and sustain seasonal recreational opportunities for town residents. The Town Board is encouraged to forward letter of support of this effort to NYSSA."

Councilperson Seymour expresses his appreciation for the work of the highway department since the storm. He has a list of intersections in the town that have become overgrown and need to be trimmed back for visibility.

Councilperson Smith questions how expensive the translators are for the justice court, and wonders why this isn't paid for by the county. Councilperson Smith noted that there is a discrepancy in the amount that town employees are getting paid for mileage, and that gets corrected.

Supervisor Hebbard says the dog control officer has been extremely busy with calls this month, including complaints and two stray dogs.

Supervisor Hebbard has received quotes for the new health insurance plans and would like to finalize that next month.

Supervisor Hebbard would like to update the antiquated HVAC system at the town hall. In the process of getting estimates, contractors have suggested hiring an engineer to design the plans for the system, and then receive bids for the installation. This way the town is getting the correct system to fit our needs, maximize efficiency, and the best investment for the money. Delta Engineers would prepare a bid packet for potential contractors, and review the bids prior to acceptance. A discussion takes place of the pros and cons of hiring an engineer, as well as the process of procuring bids online as many municipalities do.

65 Councilperson Seymour accept Delta Engineering's proposal, pending review by the town attorney. Councilperson Rundle seconded the motion. All Board members present voted AYE and the motion was declared carried.

66 Councilperson Smith advanced a motion to approve the work of repairing Lou Fedor's driveway. Councilperson Rundle seconded the motion. Councilperson Burton Seymour Jr. abstained. All Board members present voted AYE and the motion was declared carried.

67 Councilperson Seymour advanced a motion to re-appoint Sole Assessor Holly Osterhoudt. Councilperson Rundle seconded the motion. All Board members present voted AYE and the motion was declared carried.

68 Councilperson Rundle advanced a motion to approve and place on file the Supervisor, Town Clerk and Codes Reports for June 2025. Councilperson Smith seconded the motion. All Board members present voted AYE and the motion was declared carried.

69 Councilperson Rundle advanced a motion to approve and place on file the minutes of the Regular Meeting June 9, 2025. Councilperson Smith seconded the motion. All Board members present voted AYE and the motion was declared carried.

70 Councilperson Rundle advanced a motion to approve and order paid the claims of the Highway fund, vouchers #127 through #142, which total \$22,128.35. Councilperson Seymour seconded the motion. All Board members present voted AYE and the motion was declared carried.

71 Councilperson Seymour advanced a motion to approve and order paid the vouchers of the General fund, vouchers #202 through #247, which total \$24,243.50. Councilperson Rundle seconded the motion. All Board members present voted AYE and the motion was declared carried.

72 Councilperson Smith advanced a motion to approve and order paid the claims of the water districts as follows:

Tindall Water District	voucher #12	which totals	\$ 30.00
Westmoreland Water District	vouchers #44-48	which totals	\$ 1,232.08
Spencer Water District	vouchers #10-11	which totals	\$ 1,513.66
Camelot Water District	vouchers #3	which totals	\$10,974.60

Councilperson Seymour seconded the motion. All Board members present voted AYE and the motion was declared carried.

Supervisor Hebbard stated the next Regular Meeting will be held Monday August 11, 2025 at 6:00pm.

Supervisor Hebbard paused the regular meeting to allow comments from the floor.

There being no one else wishing to address the Board, Supervisor Hebbard reconvened to the regular session and asked for a motion to adjourn.

73 Councilperson Rundle advanced a motion to adjourn this meeting. Councilperson Seymour seconded the motion. All Board members present voted AYE. Supervisor Hebbard declared the motion carried and adjourned the meeting at 6:56pm.

Respectfully submitted,
Anna C. Storey
Town Clerk