

Westmoreland Town Board
Regular Meeting
June 9, 2025

Supervisor Charles Hebbard called this regular meeting to order at 6:00 pm on June 9, 2025. Present at this meeting were Councilpersons Kirk Donley and Pete Smith. Also present were Highway Superintendent Russell Young, Codes Enforcement Officer Fred Fox Jr., Tax Collector Margaret Leone, Attorney Gregory Mattacola and four (4) audience members. Absent from this meeting were Councilpersons Burton Seymour Jr. and Randy Rundle, Sole Assessor Holly Osterhoudt, and Building Inspector Patrick Baron.

Supervisor Hebbard asked all to stand for the Pledge of Allegiance.

Supervisor Hebbard then recessed the regular meeting to allow comments from the floor. Kara Smith, who is in charge of the Westmoreland Days, asked the board if there were any questions for her about the upcoming event. Supervisor Hebbard advised that the portable toilets had been delivered a week early, so they will be back. Murphy Construction is going to be putting up a fence around the football field to keep anyone from entering the construction zone. Kara Smith states that there are about 25 vendors signed up for Saturday, and 25 organizations marching in the parade, and discussion took place of logistics for Friday night.

There being no one else wishing to address the board, Supervisor Hebbard reconvened to the regular session.

Highway Superintendent Russell Young submitted this report:

- Guys are roadside mowing & picking up brush
- Highway Dept. paving is done for 2025 roads
- Department is getting new floors for two trucks, they wear out from sander chains
- No employee applications came in this month

Supervisor Hebbard stated that the first of our two trucks came in. However, there is a long line to get trucks outfitted with box and plow, which Highway Superintendent Young anticipates that won't be done until Spring 2026.

Sole Assessor Holly Osterhoudt submitted the following report:

Grievance day is over. During the next few months, you may see me out taking photos to update property files. Have a great summer and call and leave a message if you have any questions or concerns.

Supervisor Hebbard thanked the Assessor.

Codes Enforcement Officer Fred Fox submitted the following report:

Complaints

4-15-19 5845 Scadden Rd. Violation notice sent for junk and debris on the entire property (scrape metal, demolished trailer etc....) property maintenance on the house, garbage & junk vehicles. Order to Remedy Date 5-21-19.

3-9-20 Spoke with deceased owner's son, Brian Grant. Going to work with him on cleaning up property. He has already started. Photo(s) taken 3-12-20.

11-23-21 Re-Checked property. Vast improvement noted from initial inspection. Re-cited under Brian Grants name with an OTR date set for June 1, 2022.

7-12-22 Re-Checked progress still being made. Have to track down owner again, phone numbers I have are disconnected.

10-23-23 inspected property. high grass made it hard to view. Majority of junk and debris from initial violation notice was abated. To date no contact with owner's son, Brian Grant.

4-14-25 Clean up progress being made. Still no contact with owner's son. Spoke with tenant.

10-11-22 (6000) Greenway-Lowell Rd. Notice of violation written for unsafe structure and junk and debris. Building placarded for unsafe structure (foundation wall). OTR set for 11-8-22. 11-8-22 No progress made. Preparing paperwork for court. 11-15-22 Court

paperwork filed. Court date set for 12-7-22. 12-6-22 No contact with owner as of this date. 12-20-22 I have to file court paperwork after the 1st of the year.

6-4-24 Sent a certified letter requesting owner to contact our office immediately upon receiving the letter. 6-26-24 Certified letter was received, no contact from owner to date.

7-9-24 Court paperwork submitted and mailed certified letter. Court date set for 8-28-24.

8-28-24 Owner appeared in court. Progress made on cleanup. On site inspection set for 9-3-24. Adjourned until 10-23-24. 10-23-24 Clean-up is done, adjourned until April 2025 to finish structural repairs on the building. 6-4-25 updated court owner has contractor and is should be starting repairs in June.

8-30-23 6385 Rt.26 Notice of Violation written for junk and debris and junked vehicles (camper and boat). 7-9-24 Bank foreclosed on property, emailing Notice of violation to property management company. 5-20-25 Abated.

3-19-24 6645 Cooper St. Notice o- violation & posted unfit/unsafe written for partial collapsed building. OTR to have demolition permit set for April 19, 2024. 9-10-24 mailed final notice with OTR set for 9-24-24. Set for court 11-13-24. Owner did not show. Adjourned until 1-8-25. 11-19-24 emailed court paperwork to a process server per town attorney. 11-26-24 Owner has been served by process server. 1-8-25 Case is put on hold. Owner is deceased and Greg Mattacola will try and reach out to the attorney for the estate.

6-11-24 4741 French Rd. Notice of violation written for property maintenance issues with an order to remedy set for 7-30-24.

6-11-24 6858 Fairway Dr. Notice of violation written for j/d, j/v and w/g with an order to remedy set for 7-16-24. Extended. 9-10-24 j/v has been removed.

7-23-24 6368 Rte. 5. Notice of violation written for property maintenance issues with an order to remedy set for 8-27-24. 9-24-24 majority of the work is complete.

4-1-25 6999 Rte. 5 (Fire). Notice of violation and placard written unfit/unsafe structure due to fire damage.

4-8-25 6385 Rte. 26. Notice of violation written for junk and debris. Order to remedy set for 4-22-25. Working with the realtor on this. They are obtaining clean up bids. 5-20-25 Abated.

4-8-25 6379 Rte. 26. Notice of violation written for junk and debris. Order to remedy set for 4-22-25. 5-20-25 Abated.

4-22-25 7301 E Carter Rd (on County Seat Rd). Notice of violation written for junk a debris and for unlawful accessory structures. Order to remedy set for 5-27-25. 4-29-25 Owner spoke with Pat regarding permit for structures.

4-22-25 5223 Moore Rd. Notice of violation written for junk and debris. Order to remedy set for 5-27-25. 5-27-25 No action on this to date. House appears to be vacant. 6-4-25 new notice of violation written for junk and debris and high grass. Using names found on mail box label. OTR set for 6-17-25.

4-22-25 7201 Rt. 5. Notice of violation written for Improper storage of camper and living in camper. Order to remedy set for 6-3-25. 6-4-25 ABATED.

5-27-25 6527 Lowell Rd. (Fire) Notice of violation and placard written for unfit/unsafe structure due to fire damage.

6-4-25 5213 Moore Rd. Notice of violation written for high grass. OTR set for 6-17-25.

1203 Fire Prevention Inspections:

6-25-24 4769 Rte. 233 Ballet Arts of Central NY. Notice of violation written with an OTR set for 7-30-24. 5-6-25 Owner set for June 3, 2025 Zoning/Planning Board .

11-11-24 4836 Rte. 233 Station 233 The Simple Bar. OTR set for 12-18-24.

2-26-25 6541 Rte 5 Hill Top Repair. OTR set for 3-19-25.

4-2-25 7295 W Main St. Franco's Pizza. OTR set for 5-12-25. Extended couple weeks. 5-20-25 Abated.

5-13-25 7519 E Main St. 3 Fam Hairston. OTR set for 6-4-25. 6-4-25 ABATED.

Building Inspections: By Pat Baron

Month	May-25	Westmoreland Town Board: Building Permits/ Septic Systems Monthly Report					
Date	NO.	Last Name	First Name	Address	Tax Map ID #	Type Of Permit	Fee Paid
5/6/2025	2025-24	BAIRD	BRANDON	5438 JENKINS RD	301.000-1-37.2	AG POOL	\$ 35.00
5/6/2025	2025-25	SHAFFER	CHRISTOPHER	5708 EUREKA RD	288.000-2-45	ADD TO WORKSHOF	\$ 40.00
5/13/2025	2025-26	KELLY	PATRICK	5427 BARTLETT RD	302.000-1-81.3	POLE BARN	\$ 154.00
5/13/2025		MOYER	JEFFREY	4555 RTE 233		SITE PLAN MOD	\$ 100.00
5/20/2025	2025-27	LABUZ	MICHALE	6963 VALLEY VIEW RD	326.000-2-75.2	ADDITION 14 X 62	\$ 205.00
5/20/2025	2025-28	WILLIAMS	ROBERT	50 MARTIN DR	327.000-6-19.8	REAR DECK	\$ 75.00
							\$ 609.00

Water Plant Operator Ted Flint submitted the following report:

Westmoreland Water District

- Completed monthly sampling requirements - no issues.
- Performed several UFPO dig requests and 1 Emergency UFPO's.
- A Leak Detection Survey was done on May 5th by Nicholas Starr with GPRS. The whole system was surveyed and he was able to find 2 leaks in our system. One on a fire hydrant on Cider Street and the other a water shut off feeding Station 233. These leaks will be addressed immediately.
- Going to be scheduling the replacement of 2 fire hydrants in front to the High School. Both are in very bad shape and do not work well. They were placed on order with Seymour Excavating.

Tindall Corners Water District

- Completed monthly & quarterly sampling requirements - no issues.
- Performed several UFPO dig requests and 1 Emergency UFPO.
- We are in the process of getting a quote to install a 10" shut off in the main on South Street so we don't have to shut the whole system down if we get a leak in the future.

Spencer Settlement Water District

- Completed monthly & quarterly sampling requirements - no issues.

Supervisor Hebbard notes the invoice for leak detection, and states two (2) leaks were found. Councilperson Donley asks if we have noticed any difference in the Spencer Settlement meter readings since the leak there was fixed. Supervisor Hebbard says we have not yet received a bill from Rome for comparison; it should be in next month.

There was no reading Center report submitted this month, but Supervisor Hebbard states that the hours have been extended for summer. The supervisor asks the students present if they feel the library would get more use with more computer time available and longer hours, to which the students replied affirmatively.

There was no attorney's report submitted this month.

Town Clerk Anna C. Storey submitted the following report:

In May, the Town Clerk's office sold six (6) new dog licenses and renewed thirty-two (32) individual dog licenses, for \$343.00. Of that, \$61.00 was sent to the Department of Ag & Markets for New York State's Dog Population Control Program. The Town Supervisor received \$282.00.

On May 25, 2025, renewal notices were sent out for thirty-two (32) dog licenses due in June 2025. Late renewal notices were sent out for April's overdue licenses, totaling nineteen (19).

There were five (5) fishing licenses sold in May, for a total of \$65.00. The Department of Environmental Conservation received \$61.40 and the Town's commission was \$3.60.

There were two (2) marriage licenses and zero (0) marriage officiant licenses sold in May, for \$80.00. \$45.00 was sent to NYS Department of Health and the town received \$35.00.

There were six (6) peddler's permits issued in May. The fees were waived, as they were for the Westmoreland Days event.

Twenty-five (25) certified copies were issued for \$250.00. There were five (5) building permits issued in May for \$509.00, and one (1) ZBA referral for \$100.00.

Four (4) permanent and two (2) temporary handicapped parking permits were issued or renewed during the month.

The park pavilions were booked for six (6) events this summer.

The town was represented in the Memorial Day Parade; Supervisor Hebbard marched with the town truck, along with Tax Collector Leone, Bookkeeper Allison Leone and myself. Councilperson Rundle marched with the Westmoreland Fire Department, and Councilperson Smith gave a speech for the Clark Mills American Legion. Please join us for the Westmoreland Days Parade on Friday, June 13!

Checks Received:

1. Westmoreland Town Clerk	May 2025	\$1,179.60
2. Westmoreland Justice Court	Court Funds April 2025	\$6,630.00
3. Westmoreland Justice Court	Court Funds March 2025	\$5,558.00
4. Town of Westmoreland Tax Collector	2025 End of Year Tax Pymt	\$3,161.15
5. Town of Westmoreland Fire District	March 2025	\$1,066.10
6. Town of Westmoreland Fire District	2 nd Qtr. WC-B Szarek	\$3,484.00
7. Clark Mills Fire Dist.		\$236.89
8. County of Oneida	Sales Tax Q1	\$496,867.11
9. COCVAC		\$5,394.78
10. Jones	Pavilion Rental	\$75.00
11. Watkins	Pavilion Rental	\$75.00
12. Roberts	Pavilion Rental	\$75.00
13. Duncan	Pavilion Rental	\$75.00
14. Burr	Pavilion Rental	\$125.00
15. Ogas	Pavilion Rental	\$50.00
16. Mohawk Valley Water Authority	Del'q Wtr Collection	\$18,294.03
17. Charter Communications	Franchise Fee	\$16,863.96

Communications Received:

1. NYS Department of Transportation	Speed Limit Study No. 02240132
2. The Westlanders	Thank You card
3. Mohawk Valley EDGE	Newsletter
4. Westmoreland Central School	Board of Education election result
5. MVEDD	Newsletter

There is a brief discussion about what time to meet for the parade and using a town pickup truck.

Oriskany Creek Watershed Committee Representative Roger Potenski submitted the following report:

- Present were; Town of Kirkland, Waterville, Westmoreland, and Oriskany. Oneida County, NYS DEC, Ramboll Engineering.
- Challenge with gathering a quorum of voting members continues. No vote taken on the December 24, Jan 25, Feb 25, Mar 25, or Apr 25 meeting minutes.
- Election of officers for 2025 delayed as well.
- \$29,431 in bank.
- DEC Resilient Watershed Grant applications due by June 6th.
- Waterville is working along on Big Creek needs.
- Kirkland is working on culvert replacements.
- Westmoreland Central School capital project started.
- Discussion on moving meeting date/time discussed. This action would be to see if an alternate day/time would allow for stronger participation among members or interested parties. No official changes decided upon yet.

Roger Potenski mentions that the town may want to consider withdrawing membership after this year, as the commission hasn't reached a quorum since last fall. Supervisor Hebbard says this will be something to reevaluate at

budget time. Mr. Potenski also says that due to delays with FEMA, the prospects of getting funding are becoming more grim. They discuss the difficulties of getting voting members to attend.

The Supervisor thanked Mr. Potenski.

Councilperson Rundle has reached out to surrounding municipalities for information on what medical benefits they are offering to employees, he would like to go over it when all board members are present.

Councilperson Rundle spoke to the Boy Scout Master on the potential Eagle Scout project of restoring the Leonard Brown sign at the new Little League field, and hopes to meet with the supervisor to discuss plans for the project.

Councilperson Donley notes that the NYS Dept. of Transportation has rejected the proposed speed limit change on stop 7 Rd. He questions what information was used to make this determination, as no residents had seen any evidence of studies being conducted in the area. Supervisor Hebbard says that in the past, these studies have been conducted very low-key. When the four-way stop was proposed for French Rd., the board had to meet with the county commissioner.

Councilperson Donley says that the website development company Gray Owl Works needs to know if we would like annual or quarterly billing for web hosting.

Councilperson Donley has two items for Town Attorney Mattacola to review regarding the water project with the school.

Supervisor Hebbard says that all the materials are here for the windows and doors project, aside from the actual wooden doors. Installation should commence as soon as those doors arrive.

Supervisor Hebbard addresses the condition of roof of the town hall; over the highway garage there is leaking during high winds that sets off the fire alarm. He would like to have someone look at it to assess for repair.

Supervisor Hebbard states that the floors will be waxed, and carpets cleaned, on Friday, June 13, so tables and chairs in the board room should be moved on Thursday.

Supervisor Hebbard mentions that the town should anticipate the upcoming changes in Department of Ag and Markets and eventual retirement of Dog Control Officer Sue Gardinier, and consider the possibility of a lease agreement in conjunction with other small municipalities

59 Councilperson Rundle advanced a motion to approve and place on file the Supervisor, Town Clerk and Codes Reports for May 2025. Councilperson Donley seconded the motion. All Board members present voted AYE and the motion was declared carried.

60 Councilperson Donley advanced a motion to approve and place on file the minutes of the Regular Meeting May 12, 2025. Councilperson Rundle seconded the motion. All Board members present voted AYE and the motion was declared carried.

61 Councilperson Rundle advanced a motion to approve and order paid the claims of the Highway fund, vouchers #108 through #126, which total \$711,331.57. Councilperson Donley seconded the motion. All Board members present voted AYE and the motion was declared carried.

62 Councilperson Rundle advanced a motion to approve and order paid the vouchers of the General fund, vouchers #157 through #201, which total \$25,234.51. Councilperson Donley seconded the motion. All Board members present voted AYE and the motion was declared carried.

63 Councilperson Donley advanced a motion to approve and order paid the claims of the water districts as follows:

Tindall Water District	voucher #9-11	which totals	\$ 13,241.49
Westmoreland Water District	vouchers #36-43	which totals	\$ 4,790.16

Spencer Water District

vouchers #7-9

which totals \$ 1,521.25

Councilperson Rundle seconded the motion. All Board members present voted AYE and the motion was declared carried.

Supervisor Hebbard stated the next Regular Meeting will be held Monday July 14, 2025 at 6:00pm.

Supervisor Hebbard paused the regular meeting to allow comments from the floor.

There being no one else wishing to address the Board, Supervisor Hebbard reconvened to the regular session and asked for a motion to adjourn.

64 Councilperson Donley advanced a motion to adjourn this meeting. Councilperson Rundle seconded the motion. All Board members present voted AYE. Supervisor Hebbard declared the motion carried and adjourned the meeting at 6:38pm.

Respectfully submitted,
Anna C. Storey
Town Clerk