



Office of the New York State Comptroller  
New York State and Local Retirement System  
Employees' Retirement System  
Police and Fire Retirement System  
110 State Street, Albany, New York 12244-0001

# Standard Work Day Resolution for Employees\* RS 2418

(Rev. 7/11)

BE IT RESOLVED, that the Town Board of the Town of Westm, Location code 3044701, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hrs/day)
Clerk to Justice	8
Senior Library Clerk	8
Deputy Highway Superintendent	8
Zoning Board of Appeals Secretary	8
Planning Board Secretary	8
Assistant Water Plant Operator	8
Tax Collector	8
Justice	8

On this 15th day of March, 2016

Jody S. Burdick  
(Signature of clerk)

Date enacted: March 14, 2016

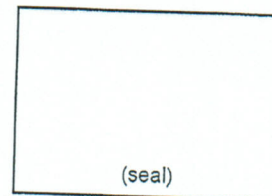
I, Jody S. Burdick, clerk of the governing board of the Town of Westmoreland,  
(Name of Employer)

of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 14th day of March, 2016 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of 5 members, and that 4 of such members were present at such meeting and that 4 of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto  
Set my hand and the seal of the  
Town of Westmoreland

(Name of Employer)



\*To be used for all employees. Please list Elected and Appointed Officials on the form (RS2417-A) Standard Workday and Reporting Resolution for Elected and Appointed Officials.

See Instructions for Completing Form on Back



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(Rev. 7/11)

BE IT RESOLVED, that the Town Board of the Town of Westm, Location code 3044701, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hrs/day)
Bookkeeper	8
Councilperson	8

On this 15th day of March, 2016

Jody S. Burdick  
(Signature of clerk)

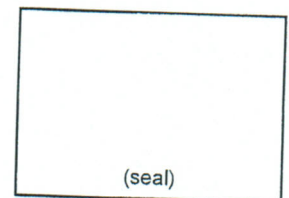
Date enacted: March 14, 2016

I, Jody S. Burdick, clerk of the governing board of the Town of Westmoreland,  
(Name of Employer)  
of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 14th day of March, 2016 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of 5 members, and that 5 of such members were present at such meeting and that 5 of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto  
Set my hand and the seal of the  
Town of Westmoreland

(Name of Employer)



(seal)

\*To be used for all employees. Please list Elected and Appointed Officials on the form (RS2417-A) Standard Workday and Reporting Resolution for Elected and Appointed Officials.

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# Standard Work Day and Reporting Resolution for Elected and Appointed Officials

BE IT RESOLVED, that the

Town of Westmoreland

3044701

(Name of Employer)

(Location Code)

RS 2417-A  
(Rev. 3/14)

will report the officials to the New York State and Local Retirement System based on time keeping system records or their record of activities:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Participates in Employer's Time Keeping System (Yes/No-if Yes, do not complete the last two columns)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
<b>Elected Officials</b>									
Tax Collector	8	Margaret Leone			<input type="checkbox"/>	01/01/16-12/31/19	N	8.42	<input type="checkbox"/>
Justice	8	Keith Bowers			<input type="checkbox"/>	01/01/16-12/31/19	N	6.16	<input type="checkbox"/>
Councilperson	8	Charles Hebbard			<input type="checkbox"/>	01/01/16-12/31/19	N	3.88	<input type="checkbox"/>
<b>Appointed Officials</b>									
Senior Library Clerk	8	Riley McFadden			<input type="checkbox"/>	01/01/16-12/31/16	N	10.79	<input type="checkbox"/>
Bookkeeper	8	Diane Rolewicz			<input type="checkbox"/>	01/01/16-12/31/16	N	10.83	<input type="checkbox"/>
Dpty Highway Superintendent	8	Russell Young			<input type="checkbox"/>	01/01/16-12/31/16	Y		<input type="checkbox"/>

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

I, Jody S. Burdick, secretary/clerk of the governing board of the Town of Westmoreland, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 14th day of March, 2016 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Westmoreland on this 25th day of April, 2016.

(Signature of the secretary or clerk)

Town of Westmoreland  
(Name of Employer)

Affidavit of Posting: I, Jody S. Burdick

Resolution began on 3/15/16 (Name of secretary or clerk), being duly sworn, deposes and says that the posting of the

☒ Employer's website at www.town.westmoreland.ny.us (Date) and continued for at least 30 days. That the Resolution was available to the public on the

☒ Official sign board at 100 Station Road, Westmoreland, NY 13490

☒ Main entrance secretary or clerk's office at 100 Station Road, Westmoreland, NY 13490







# Standard Work Day and Reporting Resolution for Elected and Appointed Officials Continuation Form

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