

Town of Westmoreland
2020 ORGANIZATIONAL MEETING
JANUARY 1, 2020

Supervisor Kenneth Eisnor called the 2020 Organizational meeting to order at 11:00 A.M. at the Westmoreland Town Hall, 100 Station Road, Westmoreland, New York, with the following Board members present; Charles Hebbard, Barbara Phillips and Randy Rundle. Councilperson Burton Seymour Jr was absent.

01 A motion was advanced by Councilperson Phillips, seconded by Councilperson Rundle to authorize the Supervisor to transfer Town Funds, into established payroll accounts, as necessary, for any and all payrolls. All Board members present voted AYE and the motion was declared carried.

After a short discussion on using the Clinton Record as the Towns Official newspaper;

02 A motion to designate the Rome Sentinel, as the official newspaper and Community Bank, or its successor, as the depository for all Town Funds or any FDIC insured depository in Oneida County was advanced by Councilperson Hebbard and seconded by Councilperson Phillips. All Board members present voted AYE and the Supervisor declared the motion carried.

03 A motion was advanced by Councilperson Rundle and seconded by Councilperson Phillips to authorize the Supervisor to pay gas, electric, health insurance, workers comp payments, telephone service contract, Mohawk Valley Water Authority bills, when received, and to purchase stationary and postage as needed. All Board members present voted AYE and the motion was declared carried.

04 A motion was advanced by Councilperson Hebbard, seconded by Councilperson Rundle to set the Town mileage reimbursement rate at .50 per mile, subject to approval by the Town Board. All Board members present voted AYE and the motion was declared carried.

05 A motion was advanced by Councilperson Rundle seconded by Councilperson Hebbard whereby the following list of salaries for elected officials is approved:

<u>Supervisor</u>	<u>Kenneth Eisnor</u>	<u>\$18,127.00</u>
<u>Councilperson</u>	<u>Charles Hebbard</u>	<u>4,440.00</u>
<u>Councilperson</u>	<u>Randy Rundle</u>	<u>4,440.00</u>
<u>Councilperson</u>	<u>Burton Seymour Jr.</u>	<u>4,440.00</u>
<u>Councilperson</u>	<u>Barbara Phillips</u>	<u>4,440.00</u>
<u>Town Clerk</u>	<u>Jody Burdick</u>	<u>34,645.00</u>
<u>Highway Superintendent</u>	<u>Russell Young</u>	<u>56,654.00</u>
<u>Receiver of Taxes</u>	<u>Margaret Leone</u>	<u>7,325.00</u>
<u>Town Justice</u>	<u>Steven Ossont</u>	<u>14,240.00</u>
<u>Town Justice</u>	<u>Keith Bowers</u>	<u>14,240.00</u>

All Board members present voted AYE and the Supervisor declared the motion carried.

06 A motion to establish the second Monday of each month as the meeting date for the regular Town Board meeting, to be held at the Westmoreland Town Hall, at 6:30 PM on these stated dates was advanced by Councilperson Phillips and seconded by Councilperson Rundle. All Board members present voted AYE and the motion was declared carried.

07 A motion was advanced by Councilperson Hebbard and seconded by Councilperson Phillips to appoint the positions, wage rates and terms of office noted. All Board members present voted AYE and the Supervisor declared the motion carried.

Deputy Supervisor	Charles Hebbard	703.00 PY	01/01/2020-12/31/2020
Budget Officer	Kenneth Eisnor	1,269.00 PY	01/01/2020-12/31/2020
Bookkeeper/Supervisor	Diane Rolewicz	16,922.00 PY	01/01/2020-12/31/2020
Supervisor Clerk	Vikki Parent	14.85 PH	01/01/2020-12/31/2020
Dog Control Officer	Sue Gardinier	per Contract	01/01/2020-12/31/2020
Town Historian	Nancy Pritchard	752.00 PY	01/01/2020-12/31/2020
Attorney for Town	Gregory Mattacola	per Contract	01/01/2020-12/31/2020
Codes Officer PT (Codes Enforcement) Fred Fox		8,386.00 PY	01/01/2020-12/31/2020
Codes Officer PT (Building Inspector) Patrick Baron		12,322.00 PY	01/01/2020-12/31/2020
Clerk to Town Justice	Louise Snyder	17,477.00 PY	01/01/2020-12/31/2020
Clerk to Town Justice	Morgan Espada	17,153.00 PY	01/01/2020-12/31/2020
Secretary to ZBA	Margaret Leone	14.85 PH	01/01/2020-12/31/2020
W.Treatment Plant Op. PT	Theodore Flint	18.38 PH	01/01/2020-12/31/2020
Asst. W.Treat. Plant OP. PT	James Wharram	16.93 PH	01/01/2020-12/31/2020
Fire Inspector PT	Fred Fox	50.00 per	01/01/2020-12/31/2020
Deputy H. Superintendent	Douglas Green	22.30 PH	01/01/2020-12/31/2020
Assessor's Clerk	Warren Howlett	14.85 PH	01/01/2020-12/31/2020
H. Superintendent's Clerk	Lisa Woodard	14.85 PH	01/01/2020-12/31/2020
Spencer Settlement Quality	Carol Traglia	121.00 PY Paid semi-annually	01/01/2020-12/31/2020
Court Attendant	Mike Rahn	100.00 Per session	01/01/2020-12/31/2020
Recreation Attendant	Charles Hebbard	1,545.00 PY	01/01/2020-12/31/2020
Laborer (Park)	Randy Rundle	11.85 PH	01/01/2020-12/31/2020

08 A motion was advanced by Councilperson Hebbard and seconded by Councilperson Phillips to set the wage rates and terms of office, the names on the list of appointments, as follows;

Sole Assessor	Bernard Szarek	21,387.00 PY	10/01/2019-09/30/2025
Registrar	Jody Burdick	619.00 PY	01/01/2018-12/31/2021
Records Management	Jody Burdick	853.00 PY	01/01/2018-12/31/2021
Deputy Town Clerk	Lisa Woodard	14.85 PH	01/01/2020-12/31/2021
Deputy Registrar	Lisa Woodard		01/01/2020-12/31/2021
Reading Center Clerk	Tamara Aylesworth	14.85 PH	01/01/2020-12/31/2020
Reading Center Clerk	Anne Daniello	14.85 PH	01/01/2020-12/31/2020
Clerk (Tax Collector)	Allison Leone	750.00 PY	01/01/2020-12/31/2020

All Board members present voted AYE and Supervisor Eisnor declared the motion carried.

09 A motion was advanced by Councilperson Phillips and seconded by Councilperson Rundle to appoint the following Zoning Board members:

Kirk Donley (Chairman)	01/01/2019-12/31/2022
Francis Szarek (Vice-Chairman)	01/01/2020-12/31/2020
Hubert Pritchard	01/01/2020-12/31/2020
Charles Smith	01/01/2020-12/31/2020
Scott Toukatly	01/01/2020-12/31/2020
Jeffrey Coy	01/01/2019-12/31/2022
Roger Potenski	01/01/2020-12/31/2020

All Board members present voted AYE and the Supervisor declared the motion carried.

10 A motion was advanced by Councilperson Hebbard, seconded by Councilperson Phillips to set the Zoning Board wages as follows; Chairman \$85.00 per meeting attended, paid quarterly, Vice-Chairman \$75.00 per meeting attended, paid quarterly, each member \$60.00 per meeting attended, paid quarterly. All Board members present voted AYE and the motion was declared carried.

11 A motion was advanced by Councilperson Rundle and seconded by Councilperson Phillips to set the wages of the Board of Assessment Review as follows, Chairman \$205.00 paid yearly; Member \$100.00 per year, to be paid in June. All Board members present voted AYE and the motion was declared carried.

12 A motion was advanced by Councilperson Hebbard and seconded by Councilperson Rundle to authorize all part time employees, who receive a W-2, to self pay health insurance, should they elect to, through the Town of Westmoreland. Retirees of the Town of Westmoreland may elect to self pay life insurance premiums. All Board members present voted AYE and the Supervisor declared the motion carried.

13 A motion that all part time hourly workers will not exceed amounts budgeted for their wages, unless approved by the Town Board, was advanced by Councilperson Phillips and seconded by Councilperson Rundle. All Board members present voted AYE and the motion carried.

14 A motion was advanced by Councilperson Hebbard, seconded by Councilperson Phillips, to adopt the Highway Wage Agreement, as follows.

There shall be one (1) Deputy Highway Superintendent, pay rate not to exceed \$22.30 per hour,

Three (3) H.E.O. position, pay rate not to exceed \$21.83 per hour,

Six (6) M.E.O. positions, pay rate not to exceed \$20.70 per hour, One (1) position to be filled and the discretion of the Town Board,

and to approve One Person Plowing (OPP) to be paid \$3.00 per hour, over and above the regular hourly rate, when operating equipment during snow removal procedures, all pay rates are to be at the discretion of the Highway Superintendent, payable bi-weekly.

All Board members present voted AYE and Supervisor Eisnor declared the motion carried.

The Supervisor stated that the Highway Department was still on one shift when we had the last snowfall and it created a lot of overtime. Councilperson Hebbard agreed that the four (4), ten (10) hour day shift lasts too long. Supervisor Eisnor spoke with the County's Highway Superintendent who stated the County goes on two (2) shifts the day after Thanksgiving. They work 3am to 11am and stay up to four (4) hours if necessary, the second shift comes in at 3pm to 11pm and also work four (4) hours overtime if necessary. Supervisor Eisnor added he will mention this to Superintendent Young, but ultimately it will be his decision.

Supervisor Eisnor spoke briefly on a letter he received from a resident on Newman Drive complaining that his neighbor is filling in a low spot in his ditch.

The Supervisor asked the Board members present if they would be available on January 21st or January 28th for an Audit meeting. January 28, 2020 at 6:00pm was chosen.

Supervisor Eisnor stated the Association of Towns conference will be held from February 16 to February 19, 2020 in NYC and asked if anyone had plans to attend.

Councilperson Hebbard stated the next Oneida County AOT meeting will be held in March.

15 A motion was advanced by Councilperson Hebbard, seconded by Councilperson Rundle to adjourn this meeting. All Board members present voted AYE and the Supervisor declared the motion carried and adjourned the meeting at 11:55 am.

Respectfully submitted,
Jody S. Burdick
Town Clerk